

Lanchester Parish Council



Laura Dodd
Clerk to the Council

Lynwood House
Durham Road
Lanchester
Co Durham
DH7 0LS

Tel Office – 01207 520146

8th January 2026

I hereby summon you to attend the Ordinary Meeting of Lanchester Parish Council
which will be held at Lynwood House, Durham Road, Lanchester,
on **Tuesday 13th January 2026** at 7.00pm.

Press and public are welcome to attend.

Yours sincerely

Laura Dodd
Clerk to the Council

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 9th December 2025 (attached A)

- 5. Neighbourhood Plan Review**
To receive information on the review of our Neighbourhood Plan
- 6. Police Report**
To receive the Police PACT report for December
- 7. Correspondence**
 - I. Lanchester Partnership Environment Group
To consider a request to use the Village Green for the annual spring clean
- 8. Durham County Councillor**
To receive an update
- 9. Lanchester Medical Centre**
To discuss the situation
- 10. The Pensions Regulator**
To consider information received
- 11. Tree Surveys**
To consider the tree surveys undertaken on the Village Green, Kitswell Park and the allotment site
To consider the works identified and approve expenditure as required
- 12. Social Media**
To discuss the Parish Council having social media
- 13. Christmas window display**
To discuss the plans for future events
- 14. Precept Report 2026/27**
To consider the report of the Clerk (attached B)
- 15. Financial Information**
To consider the report of the Clerk (attached C)

16. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

David Maddox	Salary (December)	£723.78
Laura Dodd	Salary (December)	£1650.89
DCC	Pension (December)	£509.83
Post Office	Post	£1.70
Tesco	Gifts – Xmas lights	£196.50
Amazon	Cups – Xmas lights	£35.90
Post Office	Post	£10.80
Tesco	Gifts – Xmas lights	£12.90
RBLI	Poppy Appeal Donation	£100.00
MK Print	Printing Newsletter	£85.00
CDALC	Training	£20.00
Mazars	External Auditor	£378.00
Hanleys	Christmas prize winner	£200.00
Wel Medical	Defibrillator accessories	£177.43

17. Chairperson's Announcements**18. Date of next meeting**

To set the date and time for the next meeting