

# Lanchester Parish Council



Laura Dodd  
Clerk to the Council

Tel Office – 01207 520146

Lynwood House  
Durham Road  
Lanchester  
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8<sup>th</sup> January 2026

I hereby summon you to attend the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 13<sup>th</sup> January 2026** at 7.00pm.

Press and public are welcome to attend.

Yours sincerely

*L. Dodd*

Laura Dodd  
Clerk to the Council

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

### **3. Public Participation**

### **4. Minutes of the last meeting**

- I. To confirm and approve the minutes of the Ordinary Meeting held 9th December 2025 (attached A)

**5. Neighbourhood Plan Review**

To receive information on the review of our Neighbourhood Plan

**6. Police Report**

To receive the Police PACT report for December

**7. Correspondence**

I. Lanchester Partnership Environment Group

To consider a request to use the Village Green for the annual spring clean

**8. Durham County Councillor**

To receive an update

**9. Lanchester Medical Centre**

To discuss the situation

**10. The Pensions Regulator**

To consider information received

**11. Tree Surveys**

To consider the tree surveys undertaken on the Village Green, Kitswell Park and the allotment site

To consider the works identified and approve expenditure as required

**12. Social Media**

To discuss the Parish Council having social media

**13. Christmas window display**

To discuss the plans for future events

**14. Precept Report 2026/27**

To consider the report of the Clerk (attached B)

**15. Financial Information**

To consider the report of the Clerk (attached C)

**16. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

David Maddox	Salary (December)	£723.78
Laura Dodd	Salary (December)	£1650.89
DCC	Pension (December)	£509.83
Post Office	Post	£1.70
Tesco	Gifts – Xmas lights	£196.50
Amazon	Cups – Xmas lights	£35.90
Post Office	Post	£10.80
Tesco	Gifts – Xmas lights	£12.90
RBLI	Poppy Appeal Donation	£100.00
MK Print	Printing Newsletter	£85.00
CDALC	Training	£20.00
Mazars	External Auditor	£378.00
Hanleys	Christmas prize winner	£200.00
Wel Medical	Defibrillator accessories	£177.43

**17. Chairperson's Announcements****18. Date of next meeting**

To set the date and time for the next meeting