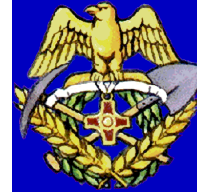


# Lanchester Parish Council



Laura Dodd  
Clerk to the Council

Lynwood House  
Durham Road  
Lanchester  
Co Durham  
DH7 0LS

Tel Office – 01207 520146

9<sup>th</sup> October 2025

I hereby summon you to attend the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 14th October 2025** at 7.00pm.

Press and public are welcome to attend.

Yours sincerely

Laura Dodd  
Clerk to the Council

## **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 9th September 2025 (attached A)

**5. Police Report**

To consider the Police PACT report for September (attached B)

**6. Correspondence**

- I. Thank you letter – OASES  
To receive the letter

**7. Durham County Councillor**

To receive an update

**8. Haystax Holiday Park**

To receive information from the planning committee for the following planning application:

- Developing 33 pitches and access road for holiday units  
DM/25/00531/FPA
- 

**9. Planning Applications**

To consider the following planning applications:

- Land East Of Edge Lane Maiden Law DH7 0RY - Installation and operation of a ground mounted photovoltaic (PV) solar energy generation system (solar farm), battery storage facility, electrical substation and associated infrastructure - DM/22/01769/FPA
- Land South East Of Hollinside Hall Lanchester DH7 0RN - New stable block with associated grazing and recreation area within the gardens of the existing hall - DM/22/03802/FPA

**10. Unadopted Trees**

To consider the situation

**11. Potential Collaboration on Village Life Project**

To consider the request

**12. Tree Surveys**

To consider the lead times for the tree works

**13. Emails – gov.uk/Assertion 10**

To receive information on the requirements

**14. Christmas Light Switch on Event**

To consider arrangements for the event

**15. Annual Return 2024/25**

To approve and accept the annual return as required by the external auditor (attached C)

**16. Financial Information**

To consider the report of the Clerk (attached D)

**17. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

Durham County Council	Festive Lighting	£2056.82
David Maddox	Salary (September)	£817.28
Laura Dodd	Salary (September)	£1861.22
Durham County Council	Pension (September)	£588.88
Friends of Longovicium	Grant	£200.00
P Snowdon	Hanging Baskets	£264.00
L Dodd	Expenses	£70.93

**18. Chairperson's Announcements**

**19. Date of next meeting**

To set the date and time for the next meeting