

# Lanchester Parish Council



Laura Dodd  
Clerk to the Council

Lynwood House  
Durham Road  
Lanchester  
Co Durham  
DH7 0LS

Tel Office – 01207 520146

5<sup>th</sup> December 2024

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 10<sup>th</sup> December 2024** at 7.00pm.

Press and public are welcome to attend.

Clerk to the Council

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 12th November 2024 (attached A)
- 5. Police Report**

To receive the Police PACT report for November (attached B)

**6. Correspondence**

**I. Flower beds and biodiversity**

To consider the request

**7. Durham County Councillors**

To receive an update

**8. Manor Grange Play Area**

To receive an update

**9. Christmas Light Switch on Event 2024**

To consider the recent event

**10. Biodiversity and Non Designated Heritage Assets Supplementary Planning Documents Consultation**

1. Second draft of the Non Designated herriate Assets SPD

2. Second draft of the Biodiversity SPD

**11. Planning Application**

To consider the following planning applications:

Proposed 3 bedroom detached dormer bungalow dwelling

DM/24/02843/FPA

**12. Budgets 2025/26**

To consider the report of the Clerk (Attached C)

**13. Financial Information**

To consider the report of the Clerk (attached D)

**14. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

Post Office	Post	£2.10
Post Office	Post	£3.30
Lanchester Community Centre	Filing Cabinets	£120.00
L Dodd	Salary (November)	£1905.29
D Maddox	Salary (November)	£991.98
Durham County Council	Pension (November)	£605.33
AD Purves	Grass Cutting	£5616.78
Royal British Legion	Donation - Poppy	£100.00
Damacus	Lighting – Christmas Light	£60.00

P Snowdon  
Tribune

Hanging Baskets  
Stationery

£704.80  
£420.60

**15. Chairperson's Announcements**

**16. Date of next meeting**

To set the date and time for the next meeting