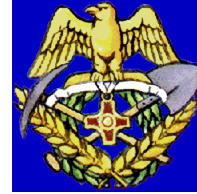


Lanchester Parish Council



Laura Dodd
Clerk to the Council

Lynwood House
Durham Road
Lanchester
Co Durham
DH7 0LS

Tel Office – 01207 520146

8th February 2024

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lynwood House, Durham Road, Lanchester,
on **Tuesday 13 February 2024** at 7.00pm.

Press and public are welcome to attend.

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 9 January 2024 (attached A)
- 5. Police Report**

To consider the Police report for January

6. Correspondence

- I. Lanchester Partnership Environment Group
To consider a request to use the Village Green for the annual spring clean.
- II. Email from resident
To consider the concerns and requests about dog fouling and littering

7. Durham County Councillors

To receive an update

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC)

To receive the minutes of the PCC meeting from 18th November 2023
(attached B)

9. Flooding Support

To receive an update on the situation

10. Solar Planet Walk

To receive an update on the project

11. Greencroft Forest Park

To receive an update on the development

12. Internal Audit Arrangements

To review the above arrangements (attached C)

13. Risk Assessment Schedule

To review the above policy (attached D)

14. Newsletter

To consider and approve the newsletter for distribution (attached E)

15. Financial Information

To consider the report of the Clerk (attached F)

16. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

Morrisons	Christmas Lights Event	£20.00
Tesco	Christmas Lights Event	£24.80
B&M	Christmas Lights Event	£60.00
Cotswold Seeds	Grass Seed – Village Green	£69.80
Amazon	Padlock	£11.98
Amazon	Workwear – Handyman	£80.96
David Maddox	Salary – January	£663.02
Laura Dodd	Salary – January	£1481.04
DCC	Pension – January	£451.62
DCC	Procurement Services	£1356.00

Public Bodies (Admission to Meetings) Act 1960 s. 1(2)

It is likely that the press and public will be excluded from this item due to the confidential nature of the information.

17. Clerk contract

To consider the contract of employment for the Clerk (report G)

18. Chairperson's Announcements

19. Date of next meeting

To set the date and time for the next meeting