

# Lanchester Parish Council

## Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 9 May 2023 at 7.15pm

**Present** Cllr. K Harrison (Chair)

Cllr. P Jackson, Cllr. J Considine, Cllr. E Hepplewhite,  
Cllr. D Friesner, Cllr. T Jones, Cllr B McDermid, Cllr. D Toner,  
Cllr. V Jackson, Cllr. O Johnson, Cllr. S Walker

County Cllr. D Oliver

**Apologies** Apologies for absence were received as follows:

Cllr. A Gray	- work commitments
Cllr. I Tute,	- ill
Cllr. D Smith,	- family commitments
Cllr. L Montgomery	- work commitments

The above apologies were received and approved

### **71/23**      **Declarations of Interest**

There were no declarations of interest

### **72/23**      **Public Participation**

Members of the public were welcomed to the meeting

### **73/23**      **Minutes of the last meeting**

**Resolved** – the minutes of the Ordinary Meeting held on 11 April 2023 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

### **74/23**      **Police Report**

The PACT report for April was considered.

**Resolved that:**

- (i)** the PACT report be received
- (ii)** a regular bimonthly meeting take place

75/23

### Correspondence

- (i) **Society of Local Council Clerks (SLCC) – annual membership fee**  
**Resolved** – that the membership is renewed at a cost of £237.00
- (ii) **County Durham Association of Local Councils (CDALC) – annual membership fee**  
**Resolved** – that the membership is renewed at a cost of £579.65
- (iii) **Clerk Magazine – May**  
**Resolved** – that the magazine be received
- (iv) **To consider the grass being rolled at the football pitch at Kitswell Park**  
**Resolved** – permission granted

76/23

### Items raised by Councillors

- (i) **Gate between Ashdown Grove and the bike track**  
**A discussion took place about the gate and if it should remain or be made back into a fence**  
**Resolved** – The Parish Council agreed that the gate should remain as a gate, unlocked and accessible to all.
- (ii) **Installation of dog bag dispensers**  
**Resolved** – after careful consideration the Parish could not be responsible for such a request
- (iii) **Beamish Football Club**  
Councillors considered a request to use the football field at Kitswell Park for girls under 12 and under 15 football teams  
**Resolved** – that permission is granted subject to the usual conditions
- (iii) **Grassed area – Village Green**  
The Parish Council were made aware of a section of the Village Green that had been damaged by vehicles  
**Resolved** – Quote for a bollard be requested

77/23

### Durham County Councillors

County Cllr. D Oliver provided an update on the following areas of work:

- County Durham boundary review

**Resolved** – that the information be received

- 78/23 Lanchester Cricket Club**  
Members of Lanchester Cricket Club committee attended the meeting to discuss the difficulties they are facing with dog fouling and damage to the playing field
- Resolved** – that the Clerk work with Durham County Council to create some signage
- 79/23 Kitswell Park Play Area**  
To discuss the site visit
- Resolved** – information from the site visit be received and a quote be requested
- 80/23 Tanfield Lea Banner Group**  
The request for the loaning of the Lanchester Banner to Tanfield Lea Banner Group for the 60<sup>th</sup> anniversary of the closing of the pit
- Resolved** – approval granted
- 81/23 Office Computer and Printer**  
A quote for the new office computer was considered
- Resolved** – permission to order the equipment was given
- 82/23 Planning application**  
Application for agricultural land improvements utilising imported soil materials at Spring Gardens Farm, Howden Bank Lanchester DM/21/02616/WAS (amended plans)
- Councillors discussed the application.
- The Parish Council consider that the previous objections regarding this application sent on 4 October 2021 and the 28 September 2022 remain valid. It was agreed to attach the letter from the 4 October 2021 and 28 September 2022 to this further correspondence.
- Resolved** – that a letter is sent to the County Council further objecting to this application

**83/23 Grants/Donations**

Councillors considered the grant/donation applications received.

**Resolved** - that the following donations be approved:

- (i) Lanchester Methodist Bowls Club - £100.00
- (ii) Lanchester PCC – Church Clock - £300.00
- (iii) Lanchester Partnership - £500.00
- (iv) Lanchester Kogs Club - £150.00

**84/23 Insurance Renewal 2023/2024**

Councillors considered the insurance document and premium.

**Resolved** – that the insurance premium of £797.34 from BHIB be accepted, the level of cover provided having been accepted as sufficient.

**85/23 Financial Information**

The Clerk presented the report

**Resolved** – that the report be approved

**86/23 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

Npower	Christmas Lights 2022/23	£160.60
D Maddox	Salary (April)	£610.09
L Dodd	Salary (April)	£1400.37
L Dodd	Expenses	£114.50
HMRC	Tax & NI (Jan – Mar)	£1203.17
Durham County Council	Pension (April)	£425.30
P Snowdon	Watering – Hanging Baskets	£526.40
Tribune	Stationery	£171.23
CDALC	Training Courses	£60.00
Total Results	Website	£105.00

**87/23 Chairperson’s Announcement**

**Internal Audit Report 2021/22**

Members considered the Internal Audit Report

**Resolved** – that the report be approved

**88/23 Date of next meeting**

**Resolved** – that the next Ordinary Meeting of the Council will take place on Tuesday 13<sup>th</sup> June at 7.00pm

Meeting ended at 9.10pm