

Lanchester Parish Council



Laura Dodd
Clerk to the Council

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6 July 2023

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lynwood House, Durham Road, Lanchester,
on **Tuesday 11 July 2023** at 7.00pm.

Press and public are welcome to attend.

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Annual Meeting held 13 June 2023 (attached A)
- 5. Police Report**

To consider the Police PACT report for June

6. Correspondence

- I. Letter of thanks – The Lanchester Partnership
To receive the letter
- II. Clerk & Councils Direct – July
To receive the magazine
- III. Email from Jonathan Wilson at Durham County Council
To consider the quote for the festive lighting requirements

7. Durham County Councillors

To receive an update

8. Lanchester Cricket Club

To receive an update on the signage

9. Kitswell Park Play Area

To discuss the quotes

10. Summer Holiday Activities – Park House Play Area

To consider the use of Park House Play Area for children's summer activities.

11. Kitswell Park – Play Area Inspection

To consider the Annual Inspection

12. Tree Surveys

To consider the tree surveys undertaken on the Village Green, Kitswell Park and the allotment site

To consider the works identified and approve expenditure as required.

13. Financial Information

To consider the report of the Clerk (attached B)

14. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

D Maddox	Salary (June)	£610.09
L Dodd	Salary (June)	£1400.37
Durham County Council	Pension (June)	£425.30
HMRC	PAYE/NI (April – June)	£925.14
Tribune	Stationery	£265.14
AD Purves Landscaping	Grass Cutting	£2841.60
Durham County Council	Trade Waste Service	£314.82

15. Chairperson's Announcements

16. Date of next meeting

To set the date and time for the next meeting