

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 14 February 2023 at 7.00pm

Present Cllr. K Harrison (Chair)

Cllr. S Walker, Cllr. D Friesner, Cllr. T Jones, Cllr. E Hepplewhite,
Cllr. V Jackson, Cllr. O Johnson, Cllr. P Jackson, Cllr. L Montgomery,
Cllr. D Smith, Cllr. I Tute, Cllr. J Considine

Apologies Apologies for absence were received as follows:

Cllr. A Gray	- work commitments
Cllr. B McDermid	- family commitments
Cllr. D Toner	- other commitments

The above apologies were received and approved

13/23 **Declarations of Interest**

Councillor D Smith declared an interest in agenda item 11 (min ref 22/23)

14/23 **Public Participation**

Members of the public were welcomed to the meeting.

15/23 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 10 January 2023 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

16/23 **Police Report**

The Police report for December was considered.

Resolved that:

- (i) the Police report be received
- (ii) an email sent to Police to ask attendance at a meeting

- 17/23 Correspondence**
- (i) King Charles III's Coronation**
Councillors considered the information on the upcoming event
Resolved - that the information be received
 - (ii) Recruitment to Durham County Council's Standards Committee**
Councillors considered any nominations
Resolved - Councillors will contact me if interested
 - (iii) Memorial Bench**
To receive information
Resolved - that the information be received
 - (iv) Lanchester Partnership**
Councillors considered a request to use the Village Green for the annual litter pick on 18 March
Resolved - that permission is granted
 - (v) Clerk & Councils Direct – January magazine**
Resolved - that the magazine be received
- 18/23 Solar Panel Farm**
To receive information from Lanchester Dairies about the Solar Panel Farm
Resolved - that the information be received
- 19/23 Durham County Councillors**

County Cllr. M McGaun sent his apologies
County Cllr. D Oliver sent his apologies.
- 20/23 Training**
To consider the training opportunities for Clerk and Councillors
To consider information on the ILCA and CiLCA qualifications
Resolved that:
- (i)** the information be considered
 - (ii)** that the Clerk will complete training and qualifications .
- 21/23 Lanchester Solar Planet Walk**
The notes from the working group meeting on 25 January were considered
Resolved that:
- (i)** that the notes be approved
 - (ii)** the two application forms to be progressed

22/23 Lanchester Allotments Association
To receive information about the boundary wall
Resolved – That they will be an annual inspection

23/23 Risk Assessment Schedule
Members considered and reviewed the policy.
Resolved - that the Risk Assessment Schedule be approved

24/23 Newsletter
Councillors considered the newsletter
Resolved - that the newsletter be approved for distribution

25/23 Financial Information
The Lead Officer presented report D
Resolved - that the report be approved

26/23 Accounts for Payment

Resolved - that the following accounts be approved for payment:

BT	Phone & Broadband	£230.16
UKOS	Shredding	£62.64
Lanchester Community Centre	Room Hire	£46.50
Northern Tree Transplanters	Jubilee Tree	£264.00
S Laverick	Expenses	£242.13
S Laverick	Salary (January)	£1524.79
D Maddox	Salary (January)	£610.09
L Dodd	Salary (January)	£653.91
Durham County Council	Pension (January)	£677.90

27/23 Grass Cutting Contract 2023 and long term agreement

Public Bodies (Admission to Meetings) Act 1960 s. 1(2)
It is likely that the press and public will be excluded from this item due to the confidential nature of the information

Members discussed and considered the returned prices and the awarding of a longer term contract.

Resolved that:

- (i)** the grass cutting contract be awarded to A D Purves Landscaping being the lowest tender
- (ii)** a three year contract be awarded, the price for year two and three to be confirmed prior to the grass cutting season commencing

8:10pm T Jones left the meeting

28/23 Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane

A licence to be obtained from the County Council for the grass cutting of the above area.

Resolved - that contact would be made to the County Council

29/23 Chairperson’s Announcement

There were no Chairpersons announcements.

30/23 Date of next meeting

Resolved - that the next Ordinary Meeting of the Council will take place on Tuesday 14 March at 7.00pm

Meeting ended at 8.20pm