

# Lanchester Parish Council



Laura Dodd  
Clerk to the Council

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9 March 2023

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 14 March 2023** at 7.00pm.

Press and public are welcome to attend.

Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 14 February 2023 (attached A)
5. **Police Report**

To consider the Police report for February

- 6. Correspondence**
- 7. Durham County Councillors**  
To receive an update
- 8. Disabled access to the village shops**  
To consider the current situation
- 9. Easter Holiday Activities – Park House Play Area**  
To ratify the decision to use Park House Play Area for children’s Easter activities
- 10. Lanchester Community Emergency Plan**  
To approve the revised document
- 11. Review of Policies**  
To consider and approve the following policies:
  - Code of Conduct
  - Community Engagement – Statement of Intent
  - Complaints Procedure
  - Diversity Statement
  - Equal Opportunities Policy
  - Financial Regulations
  - GDPR – Information & Data Protection Police
  - GDPR – Contact Privacy Notice
  - GDPR – Social Media Policy
  - Grants Policy
  - Health & Safety Policy
  - Local Gov’t Pension Scheme Regulations
  - Public Filming, Recording and Reporting at Meetings
  - Public Participation Policy
  - Publication Scheme
  - Safeguarding Children & Vulnerable Adults Policy
  - Single Use Plastics - Resolution
  - Standing Orders
  - Training – Statement of Intent

The policies can be viewed on the Parish Council website

- 12. Grants / Donations**  
To consider the awarding of grants (attached B)

**13. Planning application**

To consider the following planning applications:

- New stable block with associated grazing and recreation area within the grazing and recreation area within the gardens of the existing hall DM/22/03802/FPA
- Reserved matters for which we are seeking consent; details of Plot 5 appearance, landscaping, layout, materials and scale of the residential development. DM/23/00182/RM

**Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**

**It is likely that the press and public will be excluded from this item due to the confidential nature of the information**

**14. Solar Farm**

To receive a planning update from Councillor Friesner and to consider future activities

**15. Financial Information**

To consider the report of the Clerk (attached C)

**16. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

SLCC	Books	£63.90
D Maddox	Salary (February)	£593.89
L Dodd	Salary (February)	£1400.57
L Dodd	Expenses (February)	£203.51
Durham County Council	Pension (February)	£415.21
Tribune	Office Equipment	£166.80
UKOS	Shredding	£52.80
The Bollard Man	Bollard Repairs	£420.00
Tyne & Wear Play	Play Inspection	£275.00
Shaw & Sons	Ledger	£86.34
MK Print Solutions	Printing - Newsletter	£118.00

**17. Chairperson's Announcements**

**18. Date of next meeting**

To set the date and time for the next meeting