

# Lanchester Parish Council

## Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 10 January 2023 at 7.00pm

**Present** Cllr. K Harrison (Chair)

Cllr. I Tute, Cllr. E Hepplewhite, Cllr. V Jackson,  
Cllr. P Jackson, Cllr. O Johnson, Cllr. D Toner,  
Cllr. J Considine, Cllr. T Jones, Cllr. D Friesner,  
Cllr. S Walker

County Cllr. D Oliver  
County Cllr. M McGaun

**Apologies** Apologies for absence were received as follows:

Cllr. B McDermid - work commitments  
Cllr. D Smith - other commitments  
Cllr. A Gray - work commitments  
Cllr. L Montgomery - family commitments  
The above apologies were received and accepted

### **1/23 Declarations of Interest**

There were no declarations of interest.

### **2/23 Public Participation**

Members of the public were welcomed to the meeting.

### **3/23 Minutes of the last meeting**

**Resolved that:**

- (i) the minutes of the Ordinary Meeting held on 14 December 2022 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

### **4/23 Police Reports**

The Police report for December was considered.

**Resolved** - that the Police report be received

**5/23 Correspondence**

**(i) Letter – Lanchester Choral Society**

Members considered the letter of thanks from the Choral Society following receipt of their recent donation

**Resolved** - that the letter be received

**(ii) Bruno Peek – Pageantmaster**

Members received information on the following past and future events

- Thanks was sent to the Parish Council for their involvement in the Queen’s Platinum Jubilee Beacon event in 2022
- Confirmation was received that there will be no national beacon lighting event for the Kings Coronation in 2023
- Advance notice was provided of a national beacon event to mark the 80<sup>th</sup> anniversary of the D Day landings on 6 June 2024

**Resolved** - that the information be received

**(iii) Royal Garden Party 2023**

Members considered nominations for the Garden Party draw for the County. Details of the Garden Party are still to be released

**Resolved** - that Councillor Keith Harrison and guest be nominated

**(iv) Clerk Magazine - January**

**Resolved** - that the magazine be received

**6/23 Durham County Councillors**

County Cllrs. D Oliver and M McGaun provided an update on the following areas of work:

- A Cabinet report on the County Council mid-term financial plan is due
- Work continues on a number of road matters

County Councillors confirmed that the planning application for a solar farm at Burnhope is still in process. The timeline has moved due to the applicant making changes to the plans

**Resolved** - that the information be received

**7/23 Outgoing Clerk – pension arrangements**

Councillors were informed that it would be necessary to submit certain paperwork to enable the outgoing Clerk to access her pension.

**Resolved** - that the necessary paperwork is completed and submitted

## 8/23 Precept Report 2023/24

The Clerk presented report B.  
Councillors considered and discussed the options for the precept.

### **Resolved that:**

- (i) the precept be set at £73,487.21 for 2023/24
- (ii) the precept requirement be forwarded to the County Council

## 9/23 Financial Information

The Lead Officer presented report C.  
**Resolved** - that the report be approved

## 10/23 Accounts for Payment

**Resolved** - that the following accounts be approved for payment:

|                               |                                |           |
|-------------------------------|--------------------------------|-----------|
| S Laverick                    | Salary (December)              | £2,052.08 |
| D Maddox                      | Salary (December)              | £1,049.53 |
| Durham County Council         | Pension (December)             | £669.23   |
| HMRC                          | Tax & NI (Oct – Dec)           | £1,532.06 |
| Lanchester Brass Band         | Donation – Christmas event     | £90.00    |
| Lanchester Choral Society     | Donation – Christmas event     | £90.00    |
| Damascus Road                 | Sound System - Christmas event | £50.00    |
| North East Regional Emp. Org. | Job Advert                     | £180.00   |
| MK Print Solutions            | Newsletters – print            | £118.00   |
| Npower                        | Christmas Lights – 2021/22     | £34.03    |
| Npower                        | Christmas Lights – 2021/22     | £254.39   |
| Npower                        | Christmas Lights – 2021/22     | £247.04   |
| AD Purves Landscaping         | Fence work – Kitswell          | £1,395.36 |

## 11/23 Chairperson's Announcements

The Chair informed Members that in order for the grass cutting contract to be awarded that tenders would need to be sought and brought back to full Council meeting.

**Resolved** - that the tenders are sought and presented to a full Council meeting

A presentation was made to the outgoing Clerk in recognition of her service to the Parish Council.

## 12/23 Date of next meeting

**Resolved** - that the next Ordinary Meeting of the Council will take place on Tuesday 14 February at 7.00pm.

Meeting ended at 7.40pm