

# Lanchester Parish Council



Sally Laverick  
Clerk to the Council

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7 December 2022

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Wednesday 14 December 2022** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 8 November 2022 (attached A)

- 5. Committees**  
To approve the minutes of the following committees:
  - I. Finance, Development & General Purposes Committee Meeting on 30 November 2022 (attached B)
  
- 6. Police Report**  
To consider the Police report for November
  
- 7. Correspondence**
  - I. Durham County Council – guided walks  
To consider a poster on the notice board
  - II. Clerk Magazine - November  
To receive the magazine
  
- 8. Durham County Councillors**  
To receive an update
  
- 9. Warm Hubs – Lanchester (min 228/22)**  
To receive an update on the Warm Hubs project.  
To consider funding for the project
  
- 10. Access from Valley Grove/Greenwell Park to Lanchester Valley Walk**  
To consider current arrangements
  
- 11. Office Computer and Printer**  
To consider the renewal of office equipment
  
- 12. Internal Audit Arrangements**  
To review the above arrangements (attached C)
  
- 13. Budgets 2023/24**  
To consider the report of the Clerk (Attached D)
  
- 14. Financial Information**  
To consider the report of the Clerk (attached E)

**15. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

Royal British Legion Industries	Tree Plaque	£144.99
S Laverick	Salary (November)	£1,458.65
D Maddox	Salary (November)	£555.16
Durham County Council	Pension (November)	£437.90
AD Purves Landscaping	Grass Cutting	£4,852.00
Bullivant Agricultural Ltd	Garage Repairs	£1080.00
Royal British Legion	Poppy Wreath	£100.00
S Laverick	Expenses	£704.80

**Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**

**It is likely that the press and public will be excluded from this item due to the confidential nature of the information**

**16. Recruitment of Clerk**

To receive and approve an update on the recruitment of Clerk

**17. Chairperson's Announcements**

**18. Date of next meeting**

To set the date and time for the next meeting