

Lanchester Parish Council

Minutes of the Finance, Development and General Purposes Committee Meeting held at Lynwood House on Wednesday 30 November 2022 at 7.00pm

Present Cllr. P Jackson (Chair)

Cllr. I Tute, Cllr. D Friesner, Cllr. B McDermid,
Cllr. K Harrison, Cllr. O Johnson, Cllr. S Walker,
Cllr. D Smith, Cllr. T Jones

Apologies

Apologies for absence were received as follows:

Cllr. E Hepplewhite - other commitments

Cllr. D Toner - work commitments

Cllr. A Gray - other commitments

The above apologies were received and approved

241/22 Declarations of Interest

There were no declarations of interest.

242/22 Public Participation

There were no members of public present.

243/22 Finance Report

The Clerk presented the finance report which Members discussed. It was noted that the probably outturn for IT included an amount for replacement of the Parish Council computer and printer.

Recommended - that the information be received.

244/22 Christmas Light Switch On Event - 2022

Councillors were informed that the event had been very well attended. All drinks, cakes, mince pies and presents had been given out. Lanchester Brass Band and Lanchester Choral Society had provided a great selection of Christmas Carols.

The costs of the event had been slightly less than previous events.

It was agreed that a donation be made to Lanchester Brass Band and Lanchester Choral Society.

A community organisation had asked if they could collect donations in buckets. Councillors considered this request and agreed that the event should remain a free community event with no obligation on those attending to donate money.

Recommended that:

- (i) The information be received
- (ii) Donations are given to the brass band and choral society
- (iii) The community organisation is informed of the decision regarding bucket collections

245/22 Shredding of Confidential Paperwork

Following the adoption of the Retention and Disposal Policy it will be necessary to engage with a confidential shredding service. Councillors considered the cost and process for undertaking this.

Recommended - that the confidential shredding service is used

246/22 War Memorial – faded lettering

Councillors were informed that a price had been received for re-painting the letters on the War Memorial. Closer inspection has revealed that only a small proportion of the letters had been affected. A price has been received for £1.20 per letter with a £100 call out charge

Recommended - that this work is undertaken in the Spring

247/22 Garage – Park House

Councillors were informed that following the break-in to the garage additional security works have now been completed.

Recommended - that the information be received

248/22 Jubilee Tree

Councillors were informed that a grant of £100 had been processed and received from the County Councillors towards the project.

The jubilee plaque has been ordered and received from Royal British Legion Industries.

The tree needs to be selected from the local supplier and the planting agreed.

Recommended that:

- (i) The information be received
- (ii) Councillor P Jackson progress the purchase of the tree

249/22 National Pay Award – 2022/23 pay agreement

Councillors were informed that the National Pay Award has been agreed

Recommended that:

- (i) The pay award is applied to staff salaries
- (ii) The pay award is back dated to 1 April 2022

250/22 Recruitment of Clerk

Councillors were informed that interviews are scheduled to take place on Tuesday 13 December.

The outcome of the interviews will be reported to the Parish Council meeting on 14 December

Recommended - that the information be received

251/22 Date of next meeting

Resolved - that the next Finance, Development and General Purposes Committee Meeting of the Council will take place on Wednesday 25 January at 7.00pm

Meeting ended at 7.35pm