

# Lanchester Parish Council



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2 November 2022

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 8 November 2022** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 11 October 2022 (attached A)
5. **Police Report**

To consider the Police reports for September and October (attached B)

**6. Correspondence**

- I. Heritage 100 Walk  
To receive an update
- II. Durham County Council – Road Traffic Order – Parking Restrictions  
To consider the amendments around St Bedes School
- III. Clerk & Councils Direct Magazine - November  
To receive the magazine

**7. Durham County Councillors**

To receive an update

**8. Parking and Traffic Problems – Front Street**

To consider the concerns of a resident

**9. Area Action Partnership (AAP) / Parish Councils Committee (PCC)**

To receive the minutes of the PCC meeting from 16 July 2022 (attached C)

**10. Warm Hubs – Lanchester (min 209/22)**

To receive an update on the Warm Hubs project.  
To consider funding for the project

**11. Christmas Light Switch On Event (min 212/22)**

To receive an update on the event

**12. Pace Egg Hill**

To consider the recent activity

**13. Kitswell Park – Small play area**

To receive information on maintenance and repairs and the associated costs

**14. War Memorial**

To consider the faded letters on the War Memorial

**15. Garage – Park House**

To receive information on a recent break-in  
To consider additional security measures

**16. Poppy Wreath**

To consider a donation to The Royal British Legion

**17. Newsletter**

To consider and approve the newsletter for distribution  
(to be circulated at the meeting)

**18. Financial Information**

To consider the report of the Lead Officer (attached D)

**19. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

Andersons Wholesale	Christmas Event	£241.48
S Laverick	Salary (October)	£1,449.59
D Maddox	Salary (October)	£555.16
Durham County Council	Pension (October)	£437.90
P Snowdon	Hanging Baskets	£264.00
Marmax Products	Seat	£536.00
Information Commissioner	Data Protection Fee	£40.00
Thostleness Farm	Hollinside Play Area – rent	£20.00

**Public Bodies (Admission to Meetings) Act 1960 s. 1(2)**

**It is likely that the press and public will be excluded from this item due to the confidential nature of the information**

**20. Recruitment of Clerk**

To approve the application pack prepared by the working group

To consider the arrangements for interview

To consider and agree the costs associated with recruitment

**21. Chairperson's Announcements**

**22. Date of next meeting**

To set the date and time for the next meeting