

# **Lanchester Parish Council**

## **Minutes of the Ordinary Meeting held at Lynwood House on Wednesday 27 July 2022 at 7.00pm**

**Present** Cllr. K Harrison (Chair)

Cllr. P Jackson, Cllr. E Hepplewhite,  
Cllr. I Tute, Cllr. A Gray, Cllr. D Smith, Cllr. D Friesner,  
Cllr. V Jackson, Cllr. B McDermid

County Cllr. D Oliver

**Apologies** Apologies for absence were received as follows:

Cllr. T Jones - away  
Cllr. D Toner - away  
Cllr. O Johnson - away

The above apologies were received and accepted

### **156/22 Declarations of Interest**

There were no declarations of interest.

### **157/22 Public Participation**

Members of the public were welcomed to the meeting.

### **158/22 Minutes of the last meeting**

#### **Resolved that:**

- (i) the minutes of the Ordinary Meeting held on 14 June 2022 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

### **159/22 Northumbrian Water Ltd**

Unfortunately the representative from Northumbrian Water Ltd was unable to attend the meeting

**Resolved** - that attendance at a future Parish Council meeting is arranged

## **160/22      Police Report**

Councillors considered the Police reports for May and June which included a comparison of crime statistics for the area.

Councillors were informed that PCSO Andrew Tonge would be attending the Parish Council meeting on 28 September.

In addition PCSO Tonge suggested an informal meeting to discuss local matters with Councillors.

### **Resolved that:**

- (i)**      the Police reports be received
- (ii)**     an informal meeting is arranged with Councillors

## **161/22      Book Stall – Front Street**

A resident attended the meeting. She explained that they were trying to get permission to hold a book sale on Front Street to raise monies for Ukraine. The activity is one of a number of fundraising activities from a group called 'Under The Same Moon'.

Councillors were informed that permission would need to be sought from the County Council as Front Street is managed and maintained by the County Council. In addition Front Street is not a designated trading area which carries further restrictions for street traders.

Representatives from 'Under The Same Moon' were frustrated with lack of progress.

A discussion took place where Councillors suggested several options including: liaising with the Methodist Church to hold a book stall at the front of the Methodist Church, a book stall at the cricket club, working with other organisations to link in with their activities, speaking with the library to encourage book sales.

With regard to a banner on the Christmas tree it was explained that many requests are made to display banners. It was agreed that this request could be considered again once the group is formally registered.

**Resolved -** that the information be received

**162/22**

**Manor Grange Play Area (min 147/22)**

Councillors were informed that the play area was mostly complete. The top surface on the footpath was still awaited but this does not prevent the play area from being open and used. The play company have undertaken the majority of the snagging works.

A post installation play inspection has been carried out by an independent company. A number of low risk matters were identified, the majority of which have been addressed by the play company. It was agreed that a site meeting be arranged with the play company to discuss the inspection report.

**Resolved** - that a site meeting be arranged

Cllr. P Jackson left the meeting at 8.00pm

Councillors were informed that arrangements were in place for a launch event on 30 July at 11am. The Parish Council newsletter providing details of the event had been delivered to dwellings in the village. In addition posters and leaflets had been distributed. The event will include a short speech, cutting of the ribbon, photographs and sweets for the children.

**Resolved** - that the information be received

Councillors considered authorising the payment for the works. An invoice for the full amount of the project of £79,732.00 + VAT had been received. Councillors decided that the full amount should not be paid until the site meeting had taken place with the play company

**Resolved** - that a part payment of 80% is made at present

**163/22**

**Durham County Councillors**

County Cllr. M McGaun sent his apologies.

County Cllr. Doug Oliver provided an update on the following areas of work:

- Front Street – trading licences
- Quality of resurfacing of roads in parts of the Parish
- Meeting with Head of Planning
- Improvements to steps to Oakwood from Durham Road
- Lack of bus stop at Hurbuck Cottages
- Meeting – road safety improvements

**Resolved** - that the information be received

**164/22      Correspondence**

- (i)      County Durham Association of Local Councils (CDALC) AGM**  
Councillors considered nominations for the Executive Committee  
**Resolved** – that Lanchester Parish Council supports Cllr David Bell from Brandon & Byshottles Parish Council for the position of Vice President
- (ii)     Clerk & Councils Direct – July**  
**Resolved** - that the magazine be received
- (iii)    The Clerk Magazine – July**  
**Resolved** - that the magazine be received
- (iv)    Letter – Barclays**  
Councillors were informed that the Consett branch of Barclays would be closing in September  
**Resolved** - that the letter be received

**165/22      Mid Durham Parish Council Committee**

**Resolved** - that the minutes of the recent meeting be received

**166/22      Summer Holiday Activities – Park House Play Area**

**Resolved** - that the decision to use Park House Play Area for free children's summer activities be ratified

**167/22      Memorial Seats**

Councillors were informed that progress was being made on the memorial seat on the Village Green. This would be ordered once the wording for the plaque has been agreed.

**Resolved** - that the information be received

Councillors were informed that a further request has been made for a memorial seat in the village.

**Resolved** - that this can be progressed once a seat replacement / location becomes available

**168/22 Allotments – Durham Road**

The Allotment Association would like the Parish Council to undertake a formal visit.

**Resolved** - that a time and date for a visit is arranged

**169/22 Dog Attacks**

Councillors were informed of the response of the Police to two separate recent incidents of a dog attacking another dog. The Police have spoken to those involved and the owner of the dog has put measures in place to stop further incidents.

Councillors expressed continued concern that further incidents may occur and expressed concern for both dogs and people.

**Resolved** - that the Police are asked to closely monitor the situation

**170/22 Christmas Light Switch On**

Councillors discussed the arrangements for the Christmas Light Switch On event. A proposed date of Saturday 26 November at 6pm was agreed. It was agreed that an event similar to that held in 2019 be organised.

**Resolved** - that the event be progressed

**171/22 Lanchester Parish Council – Annual Report 2021/22  
Lanchester Parish Council – Newsletter**

**Resolved** - that the decision to print and distribute the Annual Report and Newsletter be ratified

**172/22 Financial Information**

The Lead Officer presented report F and H.

**Resolved** - that the reports be approved

**173/22 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

S Laverick	Salary (June)	£1,419.77
D Maddox	Salary (June)	£555.16
Durham County Council	Pension (June)	£437.90

HMRC	Tax & NI (April – June)	£1,208.80
P Winship	Beacon event	£50.00
J Stafford	Beacon event	£50.00
M Draper	Beacon event	£50.00
Lanchester Choral Society	Beacon event	£50.00
Total Results Ltd	Website	£102.00
Damascus Road	Beacon event	£460.00
S Laverick	Expenses	£385.59
BT	Phone & Broadband	£186.83

**174/22      Chairperson's Announcements**

There were no Chairpersons announcements

**175/22      Date of next meeting**

**Resolved** - that the next Ordinary Meeting of the Council will take place on Tuesday 13 September at 7.00pm.

Meeting ended at 9.10pm