

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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6 October 2022

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lynwood House, Durham Road, Lanchester,
on **Tuesday 11 October 2022** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 28 September 2022 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 28 September 2022 (attached B)

- 6. Northumbrian Water Ltd**
Clair Richardson from Northumbrian Water Ltd will attend the meeting to provide an update

- 7. Durham County Councillors**
To receive an update

- 8. Correspondence**
 - I. Durham County Council – Tax Base and Local Council Tax Reduction Scheme grant
To consider the information received
 - II. Durham County Council – Road Traffic Order – Parking Restrictions
To consider the order (attached C)
 - III. The Clerk Magazine – September
To receive the magazine

- 9. Gate between Ashdown Grove and the bike track**
To discuss the situation

- 10. Warm hubs**
To receive information regarding the Warm Hubs project.
To consider funding for the project

- 11. Disabled access to the village shops**
To consider the current situation

- 12. Jubilee Tree**
To consider the costs and a funding application for a Jubilee Tree and Plaque
To consider the location for the Jubilee Tree and the tree donated by Olivers

- 13. Christmas Light Switch On Event**
To consider arrangements for the event

- 14. Lanchester Solar Planet Walk**
To approve the notes from the working group meeting (attached D)
To consider funding elements for the project

- 15. Lanchester In Bloom**

- 16. Financial Information**
To consider the report of the Lead Officer (attached E)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (September)	£1,449.59
D Maddox	Salary (September)	£555.16
Durham County Council	Pension (September)	£437.90
HMRC	Tax & NI (July – September)	£1,119.34
Mazars	External Audit Fee	£480.00
Olivers Tree Services	Tree Work	£162.00
BT	Phone & Broadband	£186.42
S Laverick	Expenses	£252.84
Olivers Tree Services	Tree Work	£384.00
Hags	Manor Grange Play Area	£19,135.68

Public Bodies (Admission to Meetings) Act 1960 s. 1(2)

It is likely that the press and public will be excluded from this item due to the confidential nature of the information

18. Position of Clerk

19. Chairperson's Announcements

20. Date of next meeting

To set the date and time for the next meeting