

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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19 July 2022

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Wednesday 27 July 2022** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 14 June 2022 (attached A – previously circulated)
5. **Northumbrian Water Ltd**

Clair Richardson from Northumbrian Water Ltd will attend the meeting to provide an update
6. **Police Report**

To consider the Police report (attached B – previously circulated)

- 7. Durham County Councillors**  
To receive an update
  
- 8. Correspondence**
  - I. County Durham Association of Local Councils (CDALC) AGM  
To consider nominations for the Executive Committee
  - II. Clerk & Councils Direct – July  
To receive the magazine
  - III. The Clerk Magazine – July  
To receive the magazine
  - IV. Letter – Barclays  
To consider the letter
  
- 9. Mid Durham Parish Council Committee**  
To receive the minutes of the meeting (attached C – previously circulated)  
To receive information on the recent meeting
  
- 10. Manor Grange Play Area (min 147/22)**  
To receive an update on the project.  
To consider the post installation inspection report (attached G)  
To receive an update on the launch event  
To agree payment for the works
  
- 11. Summer Holiday Activities – Park House Play Area**  
To ratify the decision to use Park House Play Area for children’s summer activities
  
- 12. Memorial Seats**  
To receive an update
  
- 13. Allotments – Durham Road**  
To consider a visit by the Parish Council
  
- 14. Book Stall – Front Street**  
To receive information  
To consider a request to put a banner on the Christmas Tree
  
- 15. Dog Attacks**  
To receive information on recent dog attacks in the village

**16. Christmas Light Switch On**

To consider arrangements for the event

**17. Lanchester Parish Council - Annual Report 2021/22**

**Lanchester Parish Council - Newsletter**

To ratify the approval of the Annual Report 2021/22 (attached D – previously circulated) and the Newsletter (attached E – previously circulated)

**18. Financial Information**

To consider the report of the Lead Officer (attached F – previously circulated)  
To consider the bank reconciliation (attached H)

**19. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (June)	£1,419.77
D Maddox	Salary (June)	£555.16
Durham County Council	Pension (June)	£437.90
HMRC	Tax & NI (April – June)	£1,208.80
P Winship	Beacon event	£50.00
J Stafford	Beacon event	£50.00
M Draper	Beacon event	£50.00
Lanchester Choral Society	Beacon event	£50.00
Total Results Ltd	Website	£102.00
Damascus Road	Beacon event	£460.00
S Laverick	Expenses	£385.59
BT	Phone & Broadband	£186.83

**20. Chairperson's Announcements**

**21. Date of next meeting**

To set the date and time for the next meeting