

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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6 July 2021

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lanchester Community Centre, Newbiggin Lane, Lanchester,  
on **Tuesday 13 July 2021** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 8 June 2021 (attached A)
5. **Correspondence**
  - I. Parish Council Committee - AGM  
To consider nominations for Chair, Vice Chair, Area Action Partnership (AAP) Board representative and representative for County Durham Association of Local Councils (CDALC) Executive Committee

- II. County Durham Association of Local Councils - AGM  
To consider nominations for President, Vice Presidents, Honorary Treasurer and Honorary Auditor
- III. Durham County Council – Christmas Lights work  
To consider the price received for Christmas Lights work
  
- 6. **Manor Grange Play Area (min 98/21)**  
To receive an update on the project
  
- 7. **Lanchester Neighbourhood Plan (min 83/21)**  
To receive an update
  
- 8. **Code of Conduct for Members**  
To consider the adoption of the new Durham County Council Code of Conduct as the Code of Conduct for Lanchester Parish Council as recommended by the County Durham Association of Local Councils (attached B)
  
- 9. **Maintenance Report**  
To consider the report (attached C)
  
- 10. **Beacon – Burnhope Picnic Area**  
To consider working with Burnhope Parish Council to permanently site the beacon at the picnic area.  
To consider involvement in The Queens Platinum Jubilee Beacon event
  
- 11. **Play Parts**  
To receive information on the price for replacement parts for the multi- play unit at Park House Play Area
  
- 12. **Public Toilets**  
To discuss the provision of public toilets in the village
  
- 13. **Water running onto Kitswell Road (min 38/21)**  
To receive an update on this matter
  
- 14. **Electric Vehicle Charging Points**  
To receive information on a County Council project to install electric vehicle charging points

**15. Lanchester Parish Council - Annual Report 2020/21**

**Lanchester Parish Council - August Newsletter**

To consider and approve the Annual Report 2020/21 (attached D) and the Newsletter (attached E)

To agree distribution details

**16. Financial Information**

To consider the report of the Lead Officer (attached F)

**17. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (June)	£1,409.28
D Maddox	Salary (June)	£545.89
Durham County Council	Pension (June)	£430.37
HMRC	Tax & NI (April – June)	£1,112.34
CDALC	Annual Subscription	£582.58
AD Purves Landscaping	Grass Cutting	£2,239.92
Lan. Community Assoc.	Room Hire	£52.50
Total Results Ltd	Website	£101.00
Olivers Tree Services Ltd	Tree Work	£120.00
BT	Phone & Broadband	£187.27
Wilson	Play Area Rent	£20.00

**18. Chairperson's Announcements**

**19. Date of next meeting**

To set the date and time for the next meeting