

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 OHJ

Tel:- Office - (01207) 520146
Home - (01207) 529415

11 May 2021

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lanchester Community Centre, Newbiggin Lane, Lanchester,
on **Tuesday 18 May 2021**
following the Annual Meeting at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 27 April 2021 (attached A)
5. **Correspondence**
 - I. Removal of Public Payphone – Front Street
To receive the draft decision

- II. County Durham Association of Local Councils - Training
To receive information on several Councillor training opportunities
- III. Society of Local Council Clerks (SLCC) – annual membership fee
To consider the renewal of the annual membership at £208.00
- IV. Clerks & Councils Direct – May magazine
To receive the magazine
- V. The Clerk Magazine – May edition
To receive the magazine

- 6. Northern Saints Trails - Pilgrimage Routes**
Revd Lesley Sutherland will attend the meeting to inform the Parish Council of the proposed activity for 2021

- 7. Remote Parish Council Meetings (min 55/21)**
To receive information

- 8. Manor Grange Play Area (min 56/21)**
To receive an update on the project

- 9. Neighbourhood Plan (min 57/21)**
To receive an update

- 10. Annual Play Inspection reports**
To receive the annual reports for:
 - Hollinside Play Area
 - Hurbeck Cottages Play Area
 - Park House Play Area
 - Manor Grange Play Area

- 11. Internal Audit Report 2020 / 21**
To consider the report of the Internal Auditor (attached B)

- 12. Durham County Councillors**
To consider attendance at Parish Council meetings

- 13. Financial Information**
To consider the report of the Lead Officer (attached C)

14. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

| | | |
|------------------------|--------------------|-----------|
| S Laverick | Salary (April) | £1,409.28 |
| D Maddox | Salary (April) | £510.09 |
| Durham County Council | Pension (April) | £430.37 |
| County Durham Assoc.LC | Training | £30.00 |
| Olivers Tree Services | Tree Work | £3,276.00 |
| BHIB | Annual Insurance | £741.90 |
| M Young | Internal Audit Fee | £140.00 |

15. Chairperson's Announcements

16. Date of next meeting

To set the date and time for the next meeting