

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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5 January 2021

I hereby summon you to attend
a virtual Ordinary Meeting of Lanchester Parish Council
which will be held via 'Zoom' on
Tuesday 12 January 2021 at 6.30pm.

Press and public are welcome to attend.
Meeting ID: 847 9729 2981
Passcode: 994933

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 8 December 2020 (attached A)
- 5. Correspondence**
 - I. The Clerk Magazine – January
To receive the magazine

- II. Cycling and Walking Infrastructure Design Training Course
To consider attendance on the course organised by Durham County Council

6. Seesaw – Park House Play Area

To receive an update on the repair of equipment

7. Manor Grange Play Area (min 129/20)

To consider the recent consultation with schools (attached B)

To receive an update on the project

8. Grass Cutting

To consider the grass cutting requirements for 2021

To consider an extension to the current grass cutting contract

9. Precept Report 2021/22

To consider the report of the Lead Officer (Attached C)

10. Financial Information

To consider the report of the Lead Officer (attached D)

11. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (Dec)	£1,407.48
D Maddox	Salary (Dec)	£491.49
Durham County Council	Pension (Dec)	£430.37
HMRC	Tax & NI (Oct – Dec)	£1,283.21
Aviva PLC	Insurance Claim	£58.32
Mazars	Audit Fee	£360.00
BT	Phone & Broadband	£203.32
S Laverick	Expenses	£398.39

12. Chairperson’s Announcements

13. Date of next meeting

To set the date and time for the next meeting