

Lanchester Parish Council



Neighbourhood Plan Working Group

Lynwood House
Tuesday 4 December 2018
2.00pm

Present Mike Wardle (Chair)
Steve Bailey, Brian Naylor, Mike Gladstone, Chris Phillips,
Jill Gladstone, Councillor David Friesner

1. Welcome

Mike Wardle welcomed everyone to the meeting. Mike informed the group that very sadly, Councillor Ann Cooks husband Michael, had recently passed away.

2. Apologies for Absence

Apologies were received from Terry Coult, Elaine Hogg and Stuart Carter.

3. Declarations of Interest

There were no declarations of interest.

4. Notes from the last meeting

The notes from the meeting held on 1 November 2018 were received.

5. Lanchester Neighbourhood Plan – Draft Document

The third draft of the Neighbourhood Plan document had been distributed electronically to members prior to the meeting. Hard copies of the draft document were available at the meeting.

The following comments were raised:

- It was clarified that there will be an executive summary in the Neighbourhood Plan document. In addition a summary document will be produced to be distributed to the community as part of the consultation on the plan.
- Page 2 – take out wording *‘the benefits include voting to approve it’*. However this wording will remain in the summary document distributed to the community.
- Page 6 – add *‘Flooding’* section in contents page

- Page 6 – Take out ‘*Community Asset*’ from statements
- Page 8 – Change dates to ‘2019 – 2034’
- Page 11 – Check Dere Street photo with LNP4
- Page 11 – take out wording ‘*there is little surviving links to Old English*’
- Page 12 – rewording of the end of paragraph three
- Page 16 – additional wording to be added between paragraphs one and two
- Page 16 – take out word ‘*discreet*’ from paragraph two
- Page 19 – slight rewording at end of paragraph six
- Page 21 – insert word ‘Parish’ in paragraph three
- Page 27 – additional wording in last paragraph
- Add Derwentside Local Plan to the glossary
- A number of suggestions had been received from the Design Sub Group. It was agreed to circulate these to the group for comment.
- The design group had suggested that a description of the settlement edge taken from the Village Design Statement is included within LNP1. Following discussion it was agreed that this information should stay within the Lanchester Design Statement with possibly some rewording.
- Page 35 – add word ‘*further*’ to last line
- Page 35 – Change to ‘*What is the purpose of this chapter*’
- Page 38 – Change ‘*special*’ to ‘*important*’ on second line. Maybe add additional words here.
- Page 38 – possibly change ‘*Lanchester Village Framework*’ photo
- Page 41 – add ‘*Woodlands*’ to photo
- Page 44 – check whether ‘*Local List*’ is correct with Durham County Council
- All policies to include the % support from community consultation to the objectives
- Page 13 – check ‘*Black Plantation*’ management
- Page 48 – strengthen information on ‘*Landscape Appraisal*’
- Page 48 – LNP4A – take out word ‘*only*’
- Page 48 – LNP4A – take out word ‘*and*’
- Page 48 – take out word ‘*as such*’
- Page 49 – add words ‘*stone walls*’ to LNP4C retention policy
- Page 53 & 54 – take out empty column and bold the heading ‘*Policy Area*’
- Page 55 – take out words ‘*ideally look to*’
- Page 57 – change ‘*Village*’ to ‘*Lanchester*’
- Page 58 – small changes to glossary

The group were asked to make any additional comments/amendments on the paper copy of the plan and return them by 10 December.

The draft plan would be circulated electronically to those members of the group not in attendance asking for feedback in the same timescale.

6. Photographs

Members were asked to consider the photographic requirements for the Neighbourhood Plan document and to forward any suggestions to Sally.

It was agreed that a photo of the recent poppy project should be included.

7. Strategic Environment Impact Assessment / Habitat Regulations Assessment

A screening exercise will need to be undertaken to determine whether a full assessment will need to be undertaken.

Stuart Carter provided information that this screening will be considered as part of the Health Check on the full document prior to the pre-submission consultation stage.

8. Lanchester Design Statement

A draft of the Lanchester Design Statement was distributed at the meeting.

The group were asked to make any comments/amendments on the paper copy of the plan and return them to Mike Gladstone by 11 December.

The draft plan would be circulated electronically to those members of the group not in attendance asking for feedback in the same timescale.

9. Next Steps

- Members of the group to provide feedback on the third draft document by 10 December
- The draft document is circulated electronically to those members of the group not present at the meeting asking for feedback
- Members of the group to consider the photographic requirements for the plan
- The mapping amendments are progressed with Durham County Council
- Members of the group to provide feedback on the draft Lanchester Design Statement document to Mike Gladstone by 11 December
- The draft Lanchester Design Statement document is circulated electronically to those members of the group not present at the meeting asking for feedback
- Work begins on producing draft four of the Neighbourhood Plan
- Draft four of the Lanchester Neighbourhood Plan is sent to the County Council by Christmas to enable them to undertake a Health Check
- Draft four of the Lanchester Neighbourhood Plan is circulated to the working group by Christmas

10. Date of next meeting

The next meeting of the group to take place on Thursday 17 January at 2.00pm at Lynwood House.

Meeting ends 4.30pm