

Lanchester Parish Council



Neighbourhood Plan Working Group

Lynwood House
Wednesday 5 September 2018
2.00pm

Present Mike Wardle (Chair)
Councillor David Friesner, Councillor Paul Jackson, Brian Naylor,
Steve Bailey, Mike Gladstone, Chris Phillips,

Stuart Carter - Durham County Council

1. **Welcome**

Mike Wardle welcomed everyone to the meeting.

2. **Apologies for Absence**

Apologies were received from Terry Coult, Elaine Hogg, Jill Gladstone and Fiona Green.

Best wishes were sent to Jill on her recent illness.

3. **Declarations of Interest**

There were no declarations of interest.

4. **Notes from the last meeting**

The notes from the meeting held on 31 July 2018 were received.

5. **Draft Document and Mapping**

The first full draft of the Neighbourhood Plan document was distributed to the group including a set of maps.

Explanation was provided on the document content including an explanation on some colour coded areas. There are some sections where text still needs to be added.

Members of the group were asked to consider the document and amend / add information as necessary. Suggestions for photos to include in the document would also be welcomed.

This is a first draft and issues of paragraph numbering, font size and layout will be sorted at a later date.

Members were asked to consider the hard copy, looking for duplication, inconsistency, ambiguity and lack of clarity. Amendments should quote the page number and paragraph. Amendments can be made directly on the document and returned to me.

Comments on the document should be forwarded to Sally by 25 September.

In addition a suggested amendment to the 'Design Guidance' section was circulated for members to consider.

In addition an alternative wording for the 'Edge of Settlement Housing Policy' was circulated.

The group were asked to consider these two suggested amendments and respond within the same timescale.

It was agreed that copies of the document would be circulated to those members of the group not present. An e-mail would be sent providing an explanation of the document and information on the response timescale.

The draft document would also be presented at the next full Parish Council meeting on 11 September. Councillors would be asked to provide feedback within the same timescale.

6. Lanchester Design Statement

Mike Gladstone informed the group that work has progressed on the update to the Village Design Statement. There is still work to be undertaken. It is hoped that a draft may be tabled at the next meeting.

7. Strategic Environment Impact Assessment / Habitat Regulations Assessment

Stuart Carter is to take the draft document and seek advice from Durham County Council on the progress of assessments.

8. Document Consultation

It was confirmed that there are two rounds of formal consultation.

The first is the pre-submission consultation. This is co-ordinated by the Parish Council. A copy of the plan and map of plan area is required.

Circulation will be to statutory consultees, interested groups, landowners. It will appear on the Parish Council and County Council websites. An executive summary may be produced. Extensive community consultation may take place. All feedback is considered and appropriate amendments made to the plan.

The second round of consultation is the full consultation which is co-ordinated by the County Council. At this stage a full range of documents will be required.

9. Next Steps

- Members of the group to provide feedback on the draft document and maps by 25 September
- The draft document is circulated to those members of the group not present at the meeting for feedback
- The draft document is circulated to Councillors at the Parish Council meeting
- Stuart Carter to seek advice from Durham County Council on the SEIA and HRA
- To consider the formal rounds of consultation

10. Date of next meeting

The next meeting of the group to take place on Thursday 4 October at 2.00pm at Lynwood House.

Meeting ends 4.00pm