

Lanchester Parish Council



War Memorial Working Group

Lynwood House
Wednesday 21 June 2017
6.30pm

Present Sally Laverick, Councillor Ossie Johnson, Councillor Kevin Leary, Brian Naylor, Graham Meek, Marian Morrison, Brian Masterman, Pam Sinclair, Aubrey O' Brien, Ian Murray

1. **Welcome**

Ossie welcomed everyone to the meeting.

2. **Apologies for Absence**

Apologies were received from Eric Hepplewhite and Mike Stoddart.

3. **Minutes from the Last Meeting**

The minutes from the last meeting of the group were received

4. **Neighbourhood Budget Application**

The group were informed that paperwork had now been received confirming a successful Neighbourhood Budget award of £9,500.00 The current estimate for the required works to the war memorial is £10,400.00

It was agreed that the grant paperwork be signed and returned to the County Council.

It was agreed that this grant award is reported back to the Parish Council seeking a commitment to fund the shortfall.

5. **Advice from Durham County Council**

The group were informed that advice had been received from Peter Dunn of the County Council. It was agreed that the County Council should be

informed as the project develops and in particular asked for feedback on proposed design and planning requirements.

6. List of Names

The list of 99 names read out at the Remembrance Service formed the basis of an article which appeared in the Village Voice and on the Parish Council notice board earlier in the year. The community was asked for feedback on missing names or spelling mistakes.

Relatives of Gavin Peacock have been in contact asking for his name to be included on the memorial.

There has been a request to include Joseph Tomlinson on the memorial.

Eric Hepplewhite has checked the cemetery and the Churchyards and confirmed that all the names have already been noted on the list.

In addition to the 99 names read out at the Remembrance Service a further 22 names have been identified.

It was agreed that the 99 names read out on Remembrance Sunday should be included on the plaque unless information is received from families to the contrary. It was agreed that the additional 22 names should be included on the plaque unless information is received from families to the contrary. Full first names (if available) should be used for the inscriptions.

Ian Murray agreed to investigate the missing first names from the list.

It was agreed that a longer list be compiled to include all the names in alphabetical order.

It was agreed to seek feedback from the Churches regarding the intention to include all 121 names on the memorial.

Following feedback from the Churches it was agreed to undertake a further community consultation, presenting the long list of names. This would take the form of an article in the Village Voice, information on the Parish Council notice board, social media and information to the Churches.

7. Memorial Design and Costs

Further information/prices had been sought to include extending the side panels of the existing war memorial. The designs provided were discussed.

The straight design was favoured by the group. There was some concern over the top border of the side panels. It was agreed that a scale drawing was required with details of how the names would sit in the panels, which may determine the width of the side panels.

It was agreed that members of the group would look at the company website to look at the work and projects undertaken. It was also agreed that a site visit be arranged to view some of the work undertaken by the company. Following this it was agreed to ask the company to attend the next meeting of the group to talk through design details.

8. Next Steps

- the grant paperwork is signed and returned to the County Council.
- Ian Murray is to undertake some additional work to ascertain the first names which are missing from the list.
- a longer list be compiled to include all the names alphabetically
- feedback is sought from the Churches regarding the intention to include all 121 names on the memorial.
- An article be prepared for the Village Voice, the Parish Council notice board and sent to the Churches
- Members of the group to look at the website to see work/projects undertaken
- A site visit be arranged to view some of the work of the company
- The company be asked to attend the next meeting of the group to discuss design details

9. Date of next meeting

The next meeting of the group will take place following action on the agreed next steps

Meeting ends 7.40pm