

Lanchester Parish Council



Neighbourhood Plan Working Group

Lynwood House
Monday 3 April 2017
6.30pm

Present Councillor Mike Wardle (Chair), Councillor Paul Jackson, Chris Phillips, Brian Naylor, Steve Bailey, Mike Gladstone, Jill Gladstone, David Friesner, Terry Coult,

1. **Welcome**

Councillor Mike Wardle welcomed everyone to the meeting.

2. **Apologies for Absence**

Apologies were received from Michael Horsley

3. **Declarations of Interest**

There were no declarations of interest.

4. **Notes from the last meeting**

The notes from the meeting held on 8 February were received.

5. **Topic Papers**

The sub groups each gave an update on the topic papers / policy development.

Green Spaces & the Rural Environment

The sub group presented information on their topic paper. There were 6 main sections each with policy options.

It was agreed that the sub group undertake a review of the topic paper with policy suggestions to identify the preferred policy options.

It was agreed to circulate this review around the working group once completed.

It was agreed that the map of designated green spaces is requested from the County Council

Business & Employment and Transport & Travel

David Friesner presented the topic paper which identified a preferred policy option.

A map identifying the main business activity in the village was discussed. It was agreed that the detail of the map was confidential at present. Discussion took place on whether business & employment sites should be specifically identified or whether a map showing the general areas of business & employment would suffice. It was agreed to ask Shaun Hanson for advice on this.

6. Development of Policies

Housing

Following the well-attended mapping exercise on 7 March Shaun Hanson has taken away all the information to commence work on preparing a housing policy for edge of settlement.

Design of New Development

Work on this continues. A meeting has been scheduled for 5 April with members of the working group and Shaun Hanson to discuss how the village Design Statement can link to the Neighbourhood Plan and address design of new development.

Historic Environment

A List of Local Interest has been drawn up from the work on the Heritage Audit. It was agreed to ask for Shaun Hansons advice on the size/scope of the list. This list includes a number of identified views. It was suggested that Durham County Council may be able to assist with the mapping of these views.

It was agreed that Housing and Historic Environment were the important policies to progress. Some topic areas may cut across a number of policies. It is therefore possible that some issues will be covered by other policy areas. It is important that the topic areas are linked as necessary.

The group discussed the Topic Papers and review documents that had been developed over recent months. These include:

- Housing – Topic Paper and review paper
- Historic Environment – Topic Paper and review paper
- Green Spaces – Topic Paper and review paper (pending)
- Business & Employment and Transport & Travel – Topic Paper and policy option

It should now be possible to compare the documents and agree the way forward for policy development.

It was suggested that these topic papers and review papers are sent to Stuart Carter at the County Council to ask for comment on content, robustness and direction of travel.

It was agreed to ask Stuart Carter if he could look at these documents and respond accordingly.

The County Plan was discussed. It was noted that the revised County Plan may not be available for some time. It was agreed that the Lanchester Neighbourhood Plan should continue to be developed.

It was agreed to source a copy of the withdrawn County Plan as this could be a valuable source of information on policy areas.

The working group discussed the mapping expertise/service that would be required as content to some of the policies and as content to the wider Neighbourhood Plan document. Shaun Hanson is exploring this with the County Council. It was agreed to undertake some research in mapping services.

7. Heritage Audit

The Heritage Audit event took place on Saturday 18 March between 2pm – 4pm at Lynwood House. Richard Cowen (CPRE) and John Gall (local resident) both spoke at the well-attended event. The Heritage audit report, gazetteer and photographs were available for people to view and copies of the Heritage Audit report were available for people to take away. The event also provided an opportunity to update the community on progress with the Neighbourhood Plan. A comprehensive set of displays were available for people to view.

The Heritage Audit documents would now be distributed as follows:

- 3 x schools - full pack of information
- Library - full pack of information and copies of the Heritage Audit Report
- Community Centre - full pack of information and copies of the Heritage Audit Report
- Parish Council Office - full pack of information and copies of the Heritage Audit Report
- DCC – Archive section - full pack of information
- DCC – Historic Environment Record section - full pack of information
- Post Office - copies of the Heritage Audit Report
- 3 x Churches - copies of the Heritage Audit Report

It was agreed that the event had been successful with 40 – 50 people attending and viewing the information.

8. Next Steps

- The sub group working on the 'Green Spaces & the Rural Environment' undertake a review of the topic paper to identify the preferred policy options
- The review of the 'Green Spaces & the Rural Environment' topic paper be circulated around the working group
- The map of designated green spaces is requested from the County Council
- A copy of the withdrawn County Durham Plan is sourced
- The Heritage Audit documents are distributed
- To explore mapping services and costs
- Ask Stuart Carter if he could look at the topic papers and review papers and respond accordingly
- Ask for Shaun Hansons advice on the size/scope of the List of Local Interest
- Ask Shaun Hanson for advice on mapping of business & employment sites.
- Ask Durham County Council if they can assist with mapping of views

9. Date of next meeting

The next meeting of the group will take place with Shaun Hanson in attendance to present information on progress with the Housing policy. It is likely that this meeting will be at the end of May / beginning of June.

Meeting ends 8.20pm