

Lanchester Parish Council

Minutes of the Ordinary Meeting held in the Conference Room in Park House,
Lanchester on Tuesday 13 May 2014 at 7.30pm

Present Mr O Johnson (Chair)

Mr C Burton, Mrs A Cook, Mr Peter Richardson, Mr P Jackson,
Mr K Harrison, Mr A Nairn, Mr S Walker, Mr M Wardle,
Mr K Leary, Mrs J Richardson, Mr Philip Richardson,
Mr B Glass

Mr R Young - County Councillor – observer
Mr N Graham – Lanchester Cricket Club

Apologies Apologies for absence were received as follows:

Mr B Gray - other commitments
Mrs M Gray - other commitments
The above apologies were received and accepted

119/14 **Declarations of Interest**

Ossie Johnson, Kevin Leary and Bob Glass declared an interest in
agenda item 5

120/14 **Public Participation**

The public participation policy was distributed for the benefit of the public
present.

121/14 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 8 April 2014 be
confirmed as a correct record and signed by the Chairperson

122/14 **Lanchester Cricket Club**

Colin Burton took over as Chair for this item.

Members were informed that the cricket club has secured a substantial
grant from Sport England to refurbish the changing room area. The
conditions of the grant are problematic for the cricket club with their
existing licence arrangement with Lanchester Parish Council.

The Parish Council lease the recreation area at Kitswell Park from the County Council and have a licence agreement with the cricket club.

To satisfy the conditions of the grant from Sport England the Parish Council could become the recipient of the grant, administer the grant and work with the cricket club to deliver the project.

Neil Graham from Lanchester Cricket Club spoke and gave assurances that the Parish Council would not be at financial risk from the project.

Resolved that:

- (i)** the Parish Council becomes the recipient of the grant
- (ii)** the Clerk and Councillors meet regularly with the cricket club to deliver the project.

123/14 Neighbourhood Warden Report

Concern was raised of the incidents of fly tipping in the Parish. Councillors and members of the public were encouraged to report any incidents of fly tipping to the County Council.

Resolved - that the Neighbourhood Warden report for March be received

124/14 Correspondence

(I) Lanchester and Burnhope Parochial Church Council – Letter of thanks

Resolved - that the letter be received

(II) Data Protection and Data Controllers

Members were informed of information received at a recent training session regarding the registration of Data Controllers

Resolved - that the information be received

(iii) Clerk & Councils Direct – May newsletter

Resolved - that the newsletter be received

(iv) Consett Neighbourhood Policing Team – bike security marking event

Members considered a request from the Police to use the bike track area for a bike security marking event

Resolved - that permission is granted

(v) Lanchester CCFC – request to use Kitswell Football field for an adult football team for the 2014 /15 season

Members considered the request

Resolved - that permission is granted subject to the usual terms

- (vi) **The Clerk Magazine – May edition**
Resolved - that the magazine be received

125/14 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 96/14)

Members considered a village action plan which had been compiled by the AAP following the village meetings last year.

Resolved - that the action plan be received

Members discussed the Village Green area and a problem with vehicles damaging the grass.

Resolved - that a price is sought for a post and chain fence in this area.

Members were informed that the County Councillors were preparing a scheme of improvements for Front Street.

126/14 Training

Members were informed of a number of training sessions.

Resolved - that the Clerk attend a training session on Village Greens at a cost of £27.00

127/14 Park House

Members were informed that the notice to vacate the office at Park House comes into effect on 28 May. However following discussions with the current and new owners it is likely that this could be extended to August.

Resolved - that the information be received

128/14 Neighbourhood Planning (min 98/14)

Members considered the minutes of the first working group meeting. It was recommended that the Parish boundary should be the geographical area for the Neighbourhood Plan.

Resolved - that the minutes of the working group are approved

It is now necessary to submit formal papers to the County Council to begin the process of getting the geographical area approved.

129/14 Banner Celebration Event

Members considered the minutes of the working group meeting which gave progress on the organisation of the celebration event which will take place on Friday 27 June. Thanks was given to the working group and the Clerk on the work undertaken to date.

Resolved - that the minutes of the working group are approved

130/14 Maintenance Progress Report

The Lead Officer presented report D.

Resolved that:

(i) the appreciation of Members be passed to David Maddox on the work undertaken to date.

(ii) the report be received

It was noted that the flood ramp up Newbiggen Lane was becoming clogged with debris

Resolved - that this is reported to the County Council for action

131/14 Newsletter

Members considered the draft quarterly newsletter.

Resolved - that the newsletter be approved for distribution

Members discussed recent correspondence received about the Durham Gala

Resolved - that a response is made by the Parish Council

132/14 Schedule of Meetings 2014/15

Members considered the schedule of meetings.

Resolved - that the information be approved

133/14 Insurance Renewal 2014/15

Members discussed the insurance document and premium.

Resolved - that the insurance premium of £739.28 from AON be accepted, the level of cover provided having been accepted as sufficient.

134/14 Internal Audit Report 2013/14

Members considered the Internal Audit report.

Recommended - that the report be received

135/14 Year on Year Budgets

Members considered the Report
Resolved - that the report be received

136/14 Financial Information

The Lead Officer presented report H
Resolved - that the report be received

137/14 Accounts for Payment

Resolved - that the following accounts be approved for payment:

Durham County Council	Map Fee	£65.00
NPower	Electricity	£140.11
S Laverick	Salary (April)	£1209.93
D Maddox	Salary (April)	£387.34
Durham County Council	Pension (April)	£367.07
Society Local Council Clerks	Annual Membership	£165.00
Durham County Council	Trade Waste Contract	£236.00
Talk Talk	Phone	£29.66
County Durham A L C	Training Course	£27.00
County Durham A L C	Annual Subscription	£528.81
S Laverick	Expenses	£33.89
M Young	Internal Audit Fee	£135.00

138/14 Chairperson's Announcements

There were no Chairpersons announcements

139/14 Questions from Members – Information only

A Member expressed concern about children from The Green School in the village unaccompanied.

Resolved - that when the new Head Teacher takes up post they are invited to a Parish Council meeting

A Member expressed concern about a large tree on the bank side between Crinnions and the Queens Head

Resolved - that advice is sought from the Environment Agency in light of the potential flooding risk

Members noted the recent planning application for 151 houses up Newbiggen Lane. In addition Members were informed that the Campaign to Protect Rural Lanchester group and Lanchester Partnership are arranging a public meeting for 28 May.

Resolved that:

- (i) the Finance meeting scheduled for 28 May be moved to 4 June
- (ii) a Planning meeting is scheduled for 5 June to consider the planning application

140/14 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 10 June 2014 at 7.15pm.

Meeting ended at 9.00pm