



Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 OHJ

Tel:- Office - (01207) 520146
Home - (01207) 529415

5 November 2014

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday
11 November 2014** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 14 October 2014 (attached A)
- 5. Correspondence**
 - I. Clerk & Councils Direct - November
To receive the magazine
 - II. Durham County Council – Winter Salting Routes 2014/15
To receive the information
 - III. Governance and Accountability for Local Councils – A Practitioners Guide
To receive the information

- 6. St Bedes Catholic School and Sixth Form College – Parking Issues**
The Head Teacher will attend the meeting and inform the Council of the current problems and possible solutions
- 7. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 230/14)**
To receive an update on recent meetings
The minutes of the PCC meeting (attached B)
The updated AAP Village Action Plan (attached C)
- 8. Neighbourhood Plan Working Group (min 232/14)**
To approve the minutes of the Neighbourhood Plan Working Group meeting (attached D)
- 9. Lanchester Cricket Club (min 233/14)**
To receive an update on the Cricket Club changing room refurbishment
The minutes of the working group meeting (attached E)

To consider information received from the cricket club on improvements to the pavilion and a request for a letter of support from the Parish Council for the project
- 10. Village Green Bus Shelter (min 237/14)**
To consider the use of anti-vandal paint and the information received from the Police and the County Council
- 11. The Local Council Award Scheme**
To receive information on the new Quality Council scheme (attached F)
- 12. Newsletter**
To consider the quarterly newsletter (to be distributed at the meeting)
- 13. Grass Cutting Contract 2014 (min 150/14)**
To receive an update on further correspondence exchanged with a company who had submitted a tender for the grass cutting contract for 2014.
- 14. Financial Information**
To consider the report of the Lead Officer (attached G)

15. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

CCL Office Ltd	Stationery	£215.36
P Snowdon	Hanging Baskets – Water	£642.60
S Laverick	Expenses	£434.65
S Laverick	Salary (October)	£1209.93
D Maddox	Salary (October)	£387.14
Durham County Council	Pension (October)	£367.07
C Wilson	Rent – Hollinside	£20.00
Information Commissioner	Data Protection Registration	£35.00
Talk Talk	Phone	£4.03
Nelsons	Office Removal	£90.00
The Royal British Legion	Poppy Wreath	£50.00
S Laverick	Expenses	£42.97

16. Chairperson's Announcements

17. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

18. Date of next meeting

To set the date and time for the next meeting