

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
11 November 2014 at 7.15pm

Present Mr O Johnson (Chair)

Mr C Burton, Mr P Jackson, Mr K Leary,
Mr K Harrison, Mr S Walker, Mr M Wardle
Mrs A Cook, Mr Peter Richardson

County Councillor R Young – observer

Mr N Harrison – Head Teacher – St Bedes School
Mr I Merrington – School Manager – St Bedes School

Apologies Apologies for absence were received as follows:

Mr B Gray	- other commitments
Mrs M Gray	- other commitments
Mr A Nairn	- ill
Mr B Glass	- other commitments
Mr Philip Richardson	- other commitments
Mrs J Richardson	- work commitments

The above apologies were received and accepted

244/14 **Declarations of Interest**

There were no declarations of interest.

245/14 **Public Participation**

The public participation policy was distributed for the benefit of the public present.

246/14 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 14 October 2014 be confirmed as a correct record and signed by the Chairperson

247/14 Correspondence

- (i) Clerk & Councils Direct - November**
Resolved - that the magazine be received
- (ii) Durham County Council – Winter Salting Routes 2014 / 15**
Resolved - that the information be received
- (iii) Governance and Accountability for Local Councils – A Practitioners Guide**
Resolved - that the information be received

248/14 St Bedes Catholic School and Sixth Form College – Parking Issues

The Chair welcomed Neville Harrison and Ian Merrington to the meeting to discuss the current problems at St Bedes School and to consider possible solutions.

Neville Harrison outlined the problems which included the growth of the school in recent years and the removal of free faith transport resulting in many more children being dropped at school by car. The school has engaged with Durham County Council officers and councillors, Environment Agency and Police to seek solutions.

The schools wishes to create a drop off area. This will relieve the pressures of the car and bus lane merging and will create a dedicated drop off for both cars and buses. The area identified is on land on the same side as the school and previously used by contractors undertaking works at the school.

This proposal will need planning permission and pre-planning advice is being sought from the County Council. The school would like the support of the Parish Council along with residents and parents.

Members discussed the current parking and drop off/pick up problems at the school. They were supportive of the schools efforts to address the problem.

249/14 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 230/14)

Resolved - that the minutes of the PCC meeting be received

Members considered the updated Village Action Plan from the AAP
Resolved - that the information be received

250/14 Neighbourhood Plan Working Group (min 232/14)

Members considered the minutes of the recent meeting and the progress made to date. The working group which is representative of the community has compiled a questionnaire which will be distributed throughout January to individuals and groups

Resolved - that the minutes of the working group are approved

251/14 Lanchester Cricket Club (min 233/14)

Members received an update on the refurbishment of the changing facilities. The contractor has commenced works and at the last meeting of the working group a site visit to view progress had taken place and an update received from the project manager. It is expected that the works will be completed in a few weeks.

Resolved - that the minutes of the working group meeting are approved

Members considered information received from the Cricket Club asking for support for a grant that they are applying to the County Council for to undertake improvement works to the club house. In addition information has been received from the County Council regarding a S106 grant application submitted by the cricket club for funds to undertake the improvements works to the Club house and asking the Parish Council for comments.

Members discussed this information. Some concern was raised regarding the licence implications for the cricket clubs proposals.

Resolved - that a response is sent to the County Council confirming that the Parish Council is supportive of the cricket clubs proposals subject to clarification of the licencing requirements.

252/14 Village Green Bus Shelter (min 237/14)

Members were informed advice had been received from the County Council confirming that signage around the bus shelter would not be a problem if it was kept to a reasonable size and quantity.

In addition the Police have confirmed that the paint would only be applied to the edge of the top of the bus shelter.

Resolved that:

- (i) The anti-climb paint is sourced from the police
- (ii) Signage is sourced
- (iii) The anti-climb paint is applied to the top edge of the bus shelter

253/14 The Local Council Award Scheme

Members considered the proposed Local Council Award Scheme which will come into effect in January and will replace the Quality Council scheme. Currently Lanchester Parish Council is accredited with Quality Status.

Members considered the criteria for the new three level scheme.

Resolved - that the Parish Council engage with the new scheme to seek accreditation

254/14 Newsletter

Members considered the quarterly newsletter

Resolved - that the newsletter be approved for distribution

255/14 Grass Cutting Contract 2014 (min 150/14)

Members were informed that further correspondence had been exchanged with a company who had submitted a tender for the grass cutting contract for 2014.

A formal complaint has now been received and the complaints procedure has been instigated.

256/14 Financial Information

The Lead Officer presented report G

Resolved - that the report be received

257/14 Accounts for Payment

Resolved - that the following accounts be approved for payment:

CCL Office Ltd	Stationery	£215.36
P Snowdon	Hanging Baskets – Water	£642.60
S Laverick	Expenses	£434.65
S Laverick	Salary (October)	£1209.93
D Maddox	Salary (October)	£387.14
Durham County Council	Pension (October)	£367.07
C Wilson	Rent – Hollinside	£20.00
Information Commissioner	Data Protection Registration	£35.00
Talk Talk	Phone	£4.03
Nelsons	Office Removal	£90.00
The Royal British Legion	Poppy Wreath	£50.00
S Laverick	Expenses	£42.97

258/14 Chairperson's Announcements

There were no announcements

259/14 Questions from Members – Information only

There were no questions from Members

260/14 Date of next meeting

Resolved - that the next Ordinary meeting of the Council be held on Tuesday 9 December 2014 at 7.15pm at Lynwood House

Meeting ended at 8.30 pm