



Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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4 March 2015

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on **Tuesday
10 March 2015** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 10 February 2015 (attached A)
5. **Committees**

To approve the minutes of the following committees:

 - I. Planning Committee on 26 February 2015 (attached B)

- 6. Lanchester Flood Alleviation Scheme**
Will James and Simon Longstaff from Durham County Council will attend the meeting to talk about the Lanchester Flood Alleviation Scheme
- 7. Neighbourhood Warden Report**
To receive the Neighbourhood Warden report for January (attached C)
- 8. Correspondence**
 - I. County Durham Training Partnership – Training Opportunities
To consider the training offered
 - II. Campaign to Protect Rural England
To receive the newsletter
 - III. Traffic Survey – A691
To consider the results of a recent traffic survey (attached D)
- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 26/15)**
To receive an update on recent meetings
To receive the minutes of the last PCC meeting (attached E)
- 10. Neighbourhood Plan (min 27/15)**
To consider the minutes of the last meeting (attached F)
To receive an update
- 11. Memorial Plaque – World War I (min 28/15)**
To confirm arrangements for the display of the plaque
- 12. Risk Assessment Schedule**
To review the above policy (attached G)
- 13. Internal Audit Arrangements**
To review the above arrangements (attached H)
- 14. Schools – Distribution of newsletters**
To consider a donation to the schools
- 15. Grants / Donations**
To consider requests for grants / donations (attached I)
- 16. Financial Information**
To consider the report of the Lead Officer (attached J)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

BT	Broadband	£100.53
BT	Phone	£86.65
S Laverick	Salary (February)	£1231.08
D Maddox	Salary (February)	£418.73
Durham County Council	Pension (February)	£375.14
S Laverick	Expenses	£105.46

18. Grass Cutting Contract 2015 and long term agreement

To consider the prices received for 2015 and the award of a longer term agreement

It is likely that the press and public will be excluded from this item due to the confidential nature of the information

19. Grassed Area – Lanchester Valley Railway Path – between Station Road and Newbiggen Lane

To review the cutting of this area and consider the future maintenance

20. Chairperson’s Announcements

21. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

22. Date of next meeting

To set the date and time for the next meeting