

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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7 June 2022

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lynwood House, Durham Road, Lanchester,
on **Tuesday 14 June 2022** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Annual Meeting held 10 May 2022 (attached A)
 - II. To confirm and approve the minutes of the Ordinary Meeting held 10 May 2022 (attached B)
5. **Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 25 May 2022 (attached C)

6. Correspondence

- I. Lanchester Partnership – Letter of thanks (min 119/22)
To receive the letter and information on the Big Jubilee Picnic
- II. Damage to Rights of Way in Foxcover Woods – response of Durham County Council (min 115/22)
To consider the response received
- III. Clerk & Councils Direct – May edition
To receive the magazine
- IV. The Clerk Magazine – May edition
To receive the magazine

7. Durham County Councillors

To receive an update

8. Manor Grange Play Area (min 117/22)

To receive an update on the project.
To consider a launch event

9. Queen's Platinum Jubilee Beacons Event (118/22)

To approve the notes of the recent meeting (attached D)
To consider the recent event

10. Bike Racks

To consider the bike rack provision in the village

11. Durham County Council - Grass Cutting Licence – part of Valley Walk (min 139/22)

To ratify the decision to enter into a one year licence to cut the grass
To consider a longer term licence

12. Financial Year 2021 / 22 End of Year Accounts

To consider the report of the Lead Officer (attached E)

13. Financial Information

To consider the report of the Lead Officer (attached F)

14. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (April)	£1,419.97
D Maddox	Salary (April)	£555.16
Durham County Council	Pension (April)	£437.90
CCL Office Ltd	Stationery	£181.56
MK Print Solutions	Newsletter – print	£107.00
M Young	Internal Audit Fee	£150.00
BHIB	Annual Insurance	£818.89
National Assoc. Local Councils	Annual Membership	£574.37
Society of Local Council Clerks	Annual Membership	£215.00
Lanchester Partnership	Jubilee Event	£500.00
Stanley Travel Ltd	Coach Hire	£240.00
S Laverick	Expenses	£48.78
S Laverick	Salary (May)	£1,419.77
D Maddox	Salary (May)	£555.16
Durham County Council	Pension (May)	£437.90
Durham County Council	Christmas Light work	£1,555.51

15. Chairperson’s Announcements

16. Date of next meeting

To set the date and time for the next meeting