

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

12 Colepike Road  
Lanchester  
Durham  
DH7 OHJ

Tel:- Office - (01207) 520146  
Home - (01207) 529415

7 December 2021

I hereby summon you to attend  
the Ordinary Meeting of Lanchester Parish Council  
which will be held at Lynwood House, Durham Road, Lanchester,  
on **Tuesday 14 December 2021** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 9 November 2021 (attached A)
5. **Committees**

To approve the minutes of the following committees:

  - I. Finance, Development & General Purposes Committee Meeting on 24 November 2021 (attached B)

- 6. 'Heritage 100' walk project**  
Kieron Young will attend the meeting to present information on the project
- 7. Manor Grange Play Area**  
To consider, review and assess the returned tender submissions for the play area.
- 8. Police Report**  
To consider the Police report (to be circulated prior to the meeting)
- 9. Correspondence**
  - I. Letter of thanks – Richard Holden MP  
To receive the letter
  - II. Durham County Council – Welcome Back Fund Project – local businesses  
To consider a response (attached C)
  - III. Training session – Members Interests  
To consider attendance at the training session
  - IV. Clerk & Councils Direct – November magazine  
To receive the magazine
  - V. War Memorials Trust – November 2021  
To receive the magazine
  - VI. The Clerk Magazine – November  
To receive the magazine
- 10. Durham County Councillors**  
To receive an update
- 11. Area Action Partnership (AAP) / Parish Councils Committee (PCC)**  
To receive the minutes of the PCC meeting (attached D)  
To receive an update on recent meetings
- 12. Traffic and Speed Concerns (207/21)**  
To receive an update
- 13. Poppy Wreath Remembrance Sunday – Donation**  
To consider a donation
- 14. Solar Powered Seat/Bench**  
To consider this provision

**15. Recycling Bins – Front Street**

To consider this provision

**16. Planning Application**

Application for Reserved Matters consisting: appearance, landscaping, layout and scale from approval DM/19/00118/VOC (resubmission) at 14 The Pastures (formerly plot 13), Lanchester DM/21/04079/RM  
To consider the application

**17. Budgets 2022/23**

To consider the report of the Lead Officer (Attached E)

**18. Financial Information**

To consider the report of the Lead Officer (attached F)

**19. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (November)	£1,409.28
D Maddox	Salary (November)	£545.89
Durham County Council	Pension (November)	£430.37
MK Print Solutions	Printing	£128.00
AD Purves Landscaping	Grass Cutting	£5,727.10
Lanchester Comm. Assoc	Room Hire	£9.00
Churches Together	Donation	£100.00
Olivers Tree Services	Tree Work	£300.00
Lanchester Brass Band	Donation	£90.00
Lanchester Choral Society	Donation	£90.00
D P Supplies Ltd	Presents – Santa Walk	£335.60

**20. Chairperson’s Announcements**

**21. Date of next meeting**

To set the date and time for the next meeting