

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 OHJ

Tel:- Office - (01207) 520146
Home - (01207) 529415

8 September 2021

I hereby summon you to attend
the Ordinary Meeting of Lanchester Parish Council
which will be held at Lanchester Community Centre, Newbiggen Lane, Lanchester,
on **Tuesday 14 September 2021** at 7.00pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 13 July 2021 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 28 July 2021 (attached B)
 - II. Planning Committee Meeting on 28 July 2021 (attached C)

- 6. Police Report**
To consider the Police report (attached D)

- 7. Correspondence**
 - I. Clerk & Councils Direct – July magazine
To receive the magazine
 - II. Clerk & Councils Direct – September magazine
To receive the magazine
 - III. The Clerk Magazine - July
To receive the magazine
 - IV. The Clerk Magazine - September
To receive the magazine
 - V. Letter – Richard Holden MP
To consider the letter received

- 8. Durham County Councillors**
To receive introductions from Councillor Douglas Oliver and Councillor Michael McGaun

- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC)**
To receive the minutes of the PCC meeting (attached E)
To receive an update and consider suggestions for funding for village improvements and the planting of bulbs

- 10. Lanchester Craft and Food Market**
To consider concerns regarding parking at the recent market.

To consider a request from the market organiser to use the central Village Green and the Village Green along the by-pass for future markets

- 11. Car Emissions – Stationary Vehicles (97/21)**
To consider information received from our County Councillors and from Richard Holden MP on this matter

- 12. Football Teams – Kitswell Park**
To receive information on the men’s football team.
To consider the grass cutting and pitch requirements for the girls teams.

- 13. Traffic and Speed Concerns (99/21)**
To receive an update on a recent meeting with the Police and County Council Officers

- 14. Bus Service - Lanchester**
To consider concerns of residents to recent bus service changes

- 15. Pace Egg Bank**
To consider The Lodge and its estate and the upcoming sale of the land
- 16. Lanchester Community Emergency Plan**
To receive information on the activation of the plan on Saturday 21 August
To consider a flood mitigation suggestion from a resident
- 17. Lanchester Neighbourhood Plan – Celebration Event**
To consider proposals for the event (attached F)
- 18. Annual Return 2020/21**
To approve and accept the annual return as required by the external auditor (attached G)
- 19. Financial Information**
To consider the report of the Lead Officer (attached H)
- 20. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|------------------------|----------------------------|-----------|
| S Laverick | Salary (July) | £1,409.28 |
| D Maddox | Salary (July) | £545.89 |
| Durham County Council | Pension (July) | £430.37 |
| Durham County Council | Trade Waste Service | £282.88 |
| Lanchester Comm Assoc | Room Hire | £71.25 |
| County Durham Assoc LC | Training | £20.00 |
| S Laverick | Expenses | £169.58 |
| Lanchester Comm Assoc | Room Hire | £18.38 |
| County Durham Assoc LC | Training | £30.00 |
| Total Results Ltd | Website work | £350.00 |
| Lanchester Comm Assoc | Room Hire | £26.25 |
| On-line Playgrounds | Play Parts | £39.04 |
| S Laverick | Expenses | £41.53 |
| MK Print Solutions | Newsletter / Annual Report | £479.00 |
| S Laverick | Salary (August) | £1,409.28 |
| D Maddox | Salary (August) | £545.89 |
| Durham County Council | Pension (August) | £430.37 |
| Mazars | Audit Fee | £360.00 |
| P Snowdon | Hanging Baskets | £248.00 |
| Npower | Electricity – Xmas Lights | £430.62 |
- 21. Chairperson’s Announcements**
- 22. Date of next meeting**
To set the date and time for the next meeting