

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lanchester Community Centre on Tuesday 13 July 2021 at 7.00pm

Present Cllr. K Harrison (Chair)

Cllr. I Tute, Cllr. S Walker, Cllr. D Friesner,
Cllr. T Jones, Cllr. P Jackson, Cllr. D Smith,
Cllr. E Hepplewhite

County Cllr. D Oliver
County Cllr. M McGaun

Apologies Apologies for absence were received as follows:

Cllr. J Considine - work commitments
Cllr. O Johnson - family commitments
Cllr. L Montgomery - work commitments
Cllr. A Gray - work commitments
Cllr. D Toner - away
Cllr. V Jackson - other commitments
Cllr. B McDermid - other commitments

The above apologies were received and approved

105/21 Declarations of Interest

There were no declarations of interest.

106/21 Public Participation

Members of the public were welcomed to the meeting.

107/21 Minutes of the last meeting

Resolved that:

- (i)** the minutes of the Ordinary Meeting held on 8 June 2021 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

108/21 Correspondence

(i) Parish Council Committee - AGM

The Parish Councils Committee AGM will take place on Saturday 31 July via Zoom. The Parish Council Committee consists of the ten Parish Councils in the Mid Durham AAP area who meet bi-monthly.

Councillors considered nominations for Chair, Vice Chair, Area Action Partnership (AAP) Board representative and representative for County Durham Association of Local Councils (CDALC) Executive Committee.

Resolved - that Cllr. David Friesner and Cllr. David Smith attend the meeting

(ii) County Durham Association of Local Councils - AGM

Councillors considered nominations for President, Vice Presidents, Honorary Treasurer and Honorary Auditor

Resolved - that Support is given to Cllr. David Bell from Brandon & Byshottles Parish Council for the position of Vice Chair

(iii) Durham County Council – Christmas Lights work

Councillors considered the price received for Christmas Lights work

Resolved - that Durham County Council undertake the work at a cost of £1,152.74

109/21 Manor Grange Play Area (min 98/21)

Councillors were informed that the contract to deliver the play area had not yet gone out to tender. The procurement section at the County Council have now provided a quote to undertake this work.

Councillors were very clear throughout discussions over several years that DCC would undertake the procurement process with no associated charge.

Councillors felt that a charge at this stage of the project was unreasonable. Councillors also agreed that this was a problem between internal departments of the County Council and was something that they needed to resolve.

Resolved - that a letter is sent to the appropriate departments and cabinet members detailing the history to the project and asking that the matter be satisfactorily resolved

110/21 Lanchester Neighbourhood Plan (min 83/21)

Councillors were informed that the County Council had formally approved and 'made' the Lanchester Neighbourhood Plan at a meeting on 23 June 2021

Resolved - that the information be received

111/21 Code of Conduct for Members

Councillors considered the new Durham County Council Code of Conduct. The County Durham Association of Local Councils Executive Committee is recommending that all Parish and Town Councils adopt this new code.

Resolved - that the Durham County Council Code of Conduct is adopted as the Code of Conduct for Lanchester Parish Council

112/21 Maintenance Report

Members considered report C which identified the maintenance work undertaken over the five month period between January and May.

Resolved that:

- (i) the report be received
- (ii) a letter of thanks is sent to the Handy person

113/21 Beacon – Burnhope Picnic Area

Councillors discussed the proposal to permanently site the beacon at the location used in 2018 at Burnhope Picnic Area. Burnhope Parish Council support this idea and would share any costs incurred.

Resolved - that the permanent location of the beacon at Burnhope Picnic Area is explored and progressed

Councillors were informed that the Queen's Platinum Jubilee Beacons Event would take place on 2 June 2022.

Resolved that:

- (i) the Parish Council take part in this event
- (ii) Burnhope Parish Council are asked if they wish to jointly organise the event

114/21 Play Parts

Councillors considered the price received for replacement parts for the multi-play unit at Park House play Area.

Resolved - that the parts are ordered at a cost of £595.00

115/21 Public Toilets

Councillors discussed the lack of public toilets in the village. Councillors were informed that some time ago Lanchester Partnership had undertaken some work with businesses. Several businesses agreed

that the public could use their toilet facilities and a sticker promoting this was placed in the window.

Resolved - that the Lanchester Partnership are asked for further information on this scheme

116/21 Water Running onto Kitswell Road (min 38/21)

Councillors were informed a site meeting had taken place in February involving the County Council, Parish Council, the Church and a resident. Following this the County Council had undertaken investigative works in the fields and have since confirmed that the problem is not caused by a broken field drain. Further information will be provided once received.

Resolved - that the information be received

117/21 Electric Vehicle Charging Points

Councillors were informed of a County Council project to install publicly accessible electric vehicle charging points across the County. A charging point is being installed in the small car park on Newbiggen Lane with a further charging point being considered on Front Street.

Resolved - that the information be received

**118/21 Lanchester Parish Council – Annual Report 2020/21
Lanchester Parish Council – August Newsletter**

Councillors considered the two publications and distribution arrangements

Resolved that:

- (i) the Annual Report be approved
- (ii) the August newsletter be approved
- (iii) the two publications are printed and delivered to dwellings in the village

119/21 Financial Information

The Lead Officer presented report F.

Resolved - that the report be approved

120/21 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (June)	£1,409.28
D Maddox	Salary (June)	£545.89

Durham County Council	Pension (June)	£430.37
HMRC	Tax & NI (April – June)	£1,112.34
CDALC	Annual Subscription	£582.58
AD Purves Landscaping	Grass Cutting	£2,239.92
Lan. Community Assoc.	Room Hire	£52.50
Total Results Ltd	Website	£101.00
Olivers Tree Services Ltd	Tree Work	£120.00
BT	Phone & Broadband	£187.27
Wilson	Play Area Rent	£20.00

121/21 Chairperson’s Announcements

There were no Chairpersons announcements.

122/21 Date of next meeting

Resolved that:

- (i)** the next Ordinary Meeting of the Council will take place on Tuesday 14 September at 7.00pm
- (ii)** a Finance, Development & General Purposes Committee Meeting will take place on Wednesday 28 July at 7pm at Lanchester Community Centre

Meeting ended at 8.25pm