

Lanchester Parish Council

Minutes of the Finance, Development and General Purposes Committee Meeting held at Lanchester Community Centre on Wednesday 28 July 2021 at 7.00pm

Present Cllr. P Jackson (Chair)

Cllr. I Tute, Cllr. S Walker, Cllr. D Friesner, Cllr. E Hepplewhite
Cllr. T Jones, Cllr. D Smith, Cllr. A Gray, Cllr. K Harrison

A moments silence was held for Steve Bailey who passed away recently. Steve had worked tirelessly on the Neighbourhood Plan over a number of years and had stepped up to Chair the working group in recent years.

123/21 Election of Chair

Resolved - that Cllr Paul Jackson be elected as Chairperson for the ensuing year.

124/21 Election of Vice Chair

Resolved - that Cllr. Stuart Walker be elected as Vice Chairperson for the ensuing year.

125/21 Apologies

Apologies for absence were received as follows:

Cllr. J Considine - work commitments
Cllr. O Johnson - away
Cllr. L Montgomery - ill

The above apologies were received and approved

126/21 Declarations of Interest

There were no declarations of interest.

127/21 Public Participation

There were no members of public present.

128/21 Finance Report

The Clerk presented the finance report which Members discussed.

Recommended - that the information be received.

129/21 Manor Grange Play Area (min 109/21)

Councillors were provided with an update on the procurement process for the play area.

Councillors were informed that since the last Council meeting on 13 July the County Council Procurement Team and the Clean and Green section have agreed how to progress with the tender process. The cost of the procurement has been reduced and the Clean and Green section will pick up the cost.

It is now expected that the play area will be put out to tender very shortly

Recommended - that the information be received

130/21 Beacon

Councillors were informed that Burnhope and Lanchester Parish Councils would work together to permanently locate the Beacon at Burnhope Picnic Area. Factors to consider would be: seeking permission from Durham County Council, possible planning permission, transporting the Beacon and ensuring it is secure on site.

Recommended that:

- (i) the information be received
- (ii) the arrangements are progressed

Councillors discussed the Queen's Platinum Jubilee Beacons Event which will take place on 2 June 2022. Burnhope Parish Council have been asked if they wish to jointly organise the event.

Factors to consider would be:

- Registering the event
- Durham County Council Safety Advisory Group
- Licence for the event
- Piper
- First Aid
- Risk Assessment
- Parking arrangements

- Transport
- Lighting
- Sound
- Volunteers

Recommended that:

- (i) the information be received
- (ii) the arrangements are progressed

131/21 Neighbourhood Plan – Launch/Celebration event

Councillors discussed the format for a launch/celebration event for the Lanchester Neighbourhood Plan.

It was suggested that this could take place in September/October at either the Community Centre or Lynwood House. Arrangements could include: displaying the plan, short speech, refreshments and displays from organisations. Invitations would include the Neighbourhood Plan Working Group, Parish Councillors, County Councillors, MP, Durham County Council Officers and key organisations in the village. It was also hoped that the schools would be involved.

Recommended that:

- (i) the information be received
- (ii) the arrangements are progressed

132/21 Mid Durham Area Action Partnership

Councillors were informed of the Children’s Summer Activities which would take place at Park House Play Area.

Recommended - that the information be received

Councillors were informed of the Area Action Partnership ‘Town and Village’ Improvement Task Group. This is an important working group that will consider projects and distribution of monies. The AAP is looking for additional Councillors to attend the task group meetings.

Recommended - that Councillor Gray attends the meetings

133/21 Christmas Light Switch On Event 2021

Councillors discussed the switch on event.

It was agreed that the Parish Council should plan for a normal event similar to that in 2019.

This would include an event on the Village Green, music and singing, refreshments, presents for children, someone to switch on the lights accompanied by schoolchildren.

The provisional date agreed was Saturday 27 November.

Clearly arrangements may have to change if Covid guidelines alter.

In addition Councillors felt that the live-streaming of the light switch on in 2020 had been great and should be repeated if possible. This would mean that people who lived away could experience the lights in addition to those who may not be able to access the Village Green. It was agreed to ask Lanchester Partnership if they could provide this element of the event.

Recommended that:

- (i) the information be received
- (ii) the arrangements are progressed

134/21

Date of next meeting

Resolved - that the next Finance, Development and General Purposes Committee Meeting of the Council will take place on Wednesday 29 September at 7.00pm

Meeting ended at 8.00pm