

Lanchester Parish Council

Minutes of the Ordinary Meeting held via 'Zoom' on Tuesday 27 April 2021 at 6.30pm

Present Cllr. K Harrison (Chair)

Cllr. O Johnson, Cllr. I Tute, Cllr. D Friesner,
Cllr. T Jones, Cllr. P Jackson, Cllr. D Smith, Cllr. A Cook,
Cllr. A Gray, Cllr. J Considine, Cllr. B Gray, Cllr. M Gray

Apologies Apologies for absence were received as follows:

Cllr. K Leary - ill
Cllr. L Montgomery - work commitments
Cllr. S Walker - family commitments

The above apologies were received and approved

49/21 Declarations of Interest

There were no declarations of interest.

50/21 Public Participation

A member of the public was welcomed to the meeting.

51/21 Minutes of the last meeting

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 9 March 2021 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

52/21 Correspondence

- (i) **Great North Air Ambulance – Letter of thanks - Donation**
Resolved - that the letter be received
- (ii) **All Saints Parish Centre – Letter of thanks - Donation**
Resolved - that the letter be received
- (iii) **The Clerk Magazine – March Issue**
Resolved - that the magazine be received

- (iv) **Clerk & Councils Direct – March Issue**
Resolved - that the magazine be received
- (v) **Lanchester and Burnhope Parochial Church Council – Letter of thanks – Donation**
Resolved - that the letter be received

53/21 Northern Saints Trails – Pilgrimage Routes

Unfortunately Reverend Lesley Sutherland was unable to attend the meeting.

Councillors were informed that there were leaflets available for each of the Pilgrimage Routes. One of the routes comes through Lanchester.

Resolved - that Reverend Lesley Sutherland is invited to attend a future meeting to provide further information

54/21 Planning

The following planning applications have been approved by Durham County Council:

- Retrospective planning application for the demolition of outbuilding and change of use of land to private residential amenity space at West View, Lanchester
- Two storey side and rear extension, single storey rear extension and porch to front at Manor Grange, Lanchester
- Change of use of first floor flat from residential dwelling to mixed use aesthetic clinician (D1) and hairdressers (E) at Front Street, Lanchester
- Single storey rear extension to extend the family living accommodation within the rear garden courtyard at Garden Cottage, Woodlands Hall
- Demolition of existing single storey attached garage and utility and erection of two storey side extension at Elmfield, Lanchester
- Single storey side extension at Manor Grange, Lanchester
- Change of materials from brick to cream render of previously approved planning application at Foxhills Crescent, Lanchester
- Demolition of conservatory and garage, erection of single storey rear extension and two storey side extension incorporating a garage at Mount Park Drive, Lanchester
- Dormer extensions to front and rear at Officials Terrace, Malton
- Single storey front extension, lean-to roof above existing garage and new extension at Meadow Way, Lanchester
- Treework at The Paddock, Lanchester

55/21 Remote Parish Council Meetings (min 37/21)

Councillors were informed that the regulations which allowed Parish Councils to meet remotely would end on 7 May 2021. Following this date the Parish Council may need to meet in a physical place again.

A claim was heard by the High Court on 21 April to determine if remote meetings may continue. A decision is expected shortly.

The new Parish Council will be formed on 10 May. Present regulations mean that the Annual Meeting of the Council will need to take place between Tuesday 11 and Wednesday 26 May. A provisional room booking has been made at the Community Centre for the 18 May for this purpose.

Further advice from the County and National Association is awaited.

It was agreed that the times of future meetings would be discussed.

A discussion took place on virtual meetings and physical meetings. An exploration of hybrid meetings could take place if regulations allow.

Resolved - that the information be received

Councillors M Gray and B Gray entered the meeting at 6.45pm.

56/21 Manor Grange Play Area (min 40/21)

Members were provided with an update on the project.

The lease for the play area has been signed and exchanged with the County Council. Our solicitors are currently registering the lease with Land Registry.

The grant money will be released to the Parish Council after 7 May.

The tender process will commence shortly.

Everything is in place for the project to progress.

Resolved - that the information be received and approved

57/21 Neighbourhood Plan (min 41/21)

Members received an update on the Lanchester Neighbourhood Plan.

The Neighbourhood Plan will go to referendum at the same time as the local elections on 6 May 2021.

The Parish Council are not able to campaign on the referendum. A leaflet has been circulated by several residents.

Members were informed that for residents registered for a postal vote, the referendum would be received in a separate envelope.

Resolved - that the information be received

58/21 Car Emissions – stationary vehicles

Councillors discussed the problem of vehicles parked with their engines running outside the EP Primary School and St Bedes Catholic School during pick up / drop off times. Councillors agreed that this was a health issue and environmental issue. There are concerns of air quality.

Resolved - that the County Council is contacted regarding the matter

59/21 Pram Fitness Class – Park House Play Area

Councillors were informed that a request had been made to use Park House Play Area for a pram fitness class to support young mothers.

Councillors were supportive of the request.

It was agreed that copies of the instructors insurance and qualifications be requested and that permission be given for a 6 month period. The instructor would be requested to ensure the area was left tidy.

This was not to set a precedent for other requests.

Resolved - that permission is given to use the area subject to the above conditions

60/21 Gritting – Manor Grange

A request had been received from a resident asking that the entrance road to Manor Grange be included in the gritting programme.

Resolved - that the request is forwarded to the County Council for consideration

61/21 Bins

I. Lanchester Valley Walk

Councillors were informed that a request had been made by a resident for more bins on the Lanchester Valley Walk.

Resolved - that this request is forwarded to the County Council for consideration

II. Dog Waste Bins – Kitswell Park (min 35/21)

Councillors were informed that following the last meeting a request had been made to the County Council for a dog waste bin at Kitswell Park.

An officer at the County Council is seeking clarification on the following matters;

- Clarification on the ownership of the car park and whether this could be a dog waste bin location
- Clarification that the County Council will empty a dog waste bin if installed
- Clarification on what the County Council weekly cleansing will involve
- Asking the Neighbourhood Wardens to undertake patrols and put up signage
- Seeking prices for dog waste bin purchase and installation

Resolved - that the information be received

62/21 Hanging Baskets

Members considered the price received for the provision of hanging baskets. Members were informed that the structural testing of the lampposts was still in date.

Resolved - that the hanging baskets are provided at a cost of £248.00 plus the cost of watering

63/21 Insurance Renewal – 2021/22

Members discussed the insurance document and premium.

Resolved that:

- (i) the insurance premium from BHIB be accepted, the level of cover provided having been accepted as sufficient.
- (ii) A three year long term agreement be approved

64/21 Financial Information

The Lead Officer presented report B.
Resolved - that the report be approved

65/21 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (March)	£1,407.48
D Maddox	Salary (March)	£491.29
Durham County Council	Pension (March)	£430.37
HMRC	Tax & NI (Jan – March)	£1,283.01
Olivers Tree Services	Tree work	£1,224.00
Proludic	Play parts	£198.82
Great North Air Amb.	Donation	£150.00
Parish Church Clock	Donation	£300.00
All Saints Parish Centre	Donation	£300.00
SSJ	Legal Fees	£1,559.00
S Laverick	Expenses	£773.78
CDALC	Training	£20.00
BT	Phone & Broadband	£175.57
S Laverick	Expenses	£137.65

66/21 Chairperson's Announcements

The Chair read out some words from Councillor Ann Cook wishing the Parish Council and Councillors well.

Councillors Bill Gray and Margaret Gray also wished the Parish Council every success going forward.

The Chair thanked all Councillors for serving on the Parish Council for the last four years and wished those Councillors who had not sought re-election all the best.

67/21 Date of next meeting

The next Parish Council meeting will be the Annual Meeting followed by an Ordinary Meeting. This has provisionally been arranged for Tuesday 18 May at 7.15pm at the Community Centre.

Resolved - that the information be received

Meeting ended at 7.50pm