

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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2 February 2021

I hereby summon you to attend
a virtual Ordinary Meeting of Lanchester Parish Council
which will be held via 'Zoom' on
Tuesday 9 February 2021 at 6.30pm.

Press and public are welcome to attend.
Meeting ID: 884 8191 5729
Passcode: 108140

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 January 2021 (attached A)
- 5. Correspondence**
 - I. Clerk & Councils Direct Magazine – January
To receive the magazine

- II. County Durham Association of Local Councils - training
To consider attendance on the training courses
 - III. Letter - Willow Burn Hospice
To consider the letter received outlining concerns of winter conditions affecting safe access
- 6. Planning**
- I. To receive the planning decisions from the County Council
 - II. Outline application for residential development of up to 46 dwellings with new access from Cadger bank and associated works (all matters reserves) on land to the West of Briardene, Cadger Bank, Lanchester DM/20/03045/OUT – to consider the application
- 7. Kings Head - Market**
To discuss the parking arrangements for the event
- 8. Salt Bins**
To consider a range of matters regarding the location and number of salt bins in the village and wider Parish
- 9. Christmas Lights**
To review the extension to the Christmas Lights during the 2020/21 season
- 10. Manor Grange Play Area (min 6/21)**
To receive an update on the project
To consider the Design Brief document (attached B)
To consider the draft lease document (attached C)
- 11. Neighbourhood Plan (min 67/20)**
To receive an update on work
- 12. Kitswell Park – Play Area Inspection**
To consider the Annual Inspection
- 13. Tree Surveys**
To consider the tree surveys undertaken on the Village Green, Kitswell Park and the allotment site
To consider the works identified and approve expenditure as required
- 14. Risk Assessment Schedule**
To review the above policy (attached D)

15. Internal Audit Arrangements

To review the above arrangements (attached E)

16. Review of Remaining Policies

To consider the process for reviewing the remaining policies

17. Financial Information

To consider the report of the Lead Officer (attached F)

18. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (Jan)	£1,407.68
D Maddox	Salary (Jan)	£491.49
Durham County Council	Pension (Jan)	£430.37
S Laverick	Expenses	£160.39

19. Chairperson's Announcements

20. Date of next meeting

To set the date and time for the next meeting