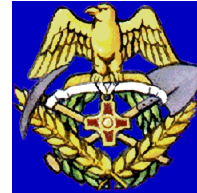


# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

12 Colepike Road  
Lanchester  
Durham  
DH7 OHJ

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21 July 2020

I hereby summon you to attend  
a virtual Ordinary Meeting of Lanchester Parish Council  
which will be held via 'Zoom' on  
**Tuesday 28 July 2020** at 6.30pm.

Press and public are welcome to attend. If you wish to access the meeting please  
contact the Clerk by 12noon on the day of the meeting.

Lead Officer / Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 10 March 2020 (attached A)
- 5. Correspondence**
  - I. Letter of thanks – Lanchester and Burnhope Parochial Church Council  
To receive the letter

- 6. Hanging Baskets**  
To ratify the decision to provide hanging baskets
  
- 7. Planning Letters**  
To ratify the planning letters (attached B)
  
- 8. Neighbourhood Plan (min 51/20)**  
To receive an update
  
- 9. Use of Football Pitch – Kitswell Park**
  - (i)** To consider the request from Lanchester Cricket Club Football Club – to use the football pitch for the 2020/21 season
  - (ii)** To consider the request from Beamish Girls FC under 12 and under 18 teams to use the pitch for their home games for the 2020/21 season
  - (iii)** To consider the request from Durham County boys team to train on the pitch once a week
  
- 10. Play Areas**  
To receive an update on re-opening the play areas
  
- 11. Parish Council Website**  
To consider arrangements for ensuring the website is compliant with the Web Content Accessibility Guidelines
  
- 12. Insurance Premium 2020 / 21**  
To confirm the renewal of the annual insurance
  
- 13. Internal Audit Report 2019 / 20**  
To consider the report of the Internal Auditor (attached C)
  
- 14. Financial Year 2019 / 20  
End of Year Accounts**  
To consider the report of the Lead Officer (attached D)
  
- 15. Financial Information**  
To consider the report of the Lead Officer (attached E)

## 16. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (March)	£1,369.17
D Maddox	Salary (March)	£472.50
Durham County Council	Pension (March)	£422.23
HMRC	Tax & NI (Jan – March)	£1,266.80
CCL Office Ltd	Stationery	£175.63
MK Print Solutions	Printing	£90.00
S Laverick	Expenses	£136.32
EP Primary School	Donation	£100.00
RC Primary School	Donation	£100.00
All Saints Parish Centre	Donation	£250.00
Lanchester PCC	Donation	£300.00
1 <sup>st</sup> Lanchester Guiding	Donation	£100.00
Natures Edge CIC	Donation	£100.00
Lanchester Partnership	Covid 19 support	£500.00
BT	Phone & Broadband	£203.86
S Laverick	Salary (April)	£1,378.13
D Maddox	Salary (April)	£480.10
Durham County Council	Pension (April)	£418.84
DH7 Community Activities	Donation	£150.00
Npower	Electricity	£235.48
CDALC	Training	£27.00
BHIB	Annual Insurance	£700.56
Society Local Council Clerks	Annual Membership	£202.00
S Laverick	Salary (May)	£1,377.93
D Maddox	Salary (May)	£480.10
Durham County Council	Pension (May)	£418.84
Total Results	Website hosting	£90.00
C Wilson	Rent – Hollinside Play Area	£20.00
AD Purves	Grass Cutting	£2,239.92
S Laverick	Salary (June)	£1,377.93
D Maddox	Salary (June)	£480.10
Durham County Council	Pension (June)	£418.84
HMRC	Tax & NI (April – June)	£1,211.92
BT	Phone & Broadband	£202.44
M Young	Internal Audit	£140.00
Durham County Council	Planning advice	£30.00
Wybone	Bin	£209.99
On-line Playgrounds	Play equipment	£135.00

## 17. Chairperson's Announcements

## 18. Date of next meeting

To set the date and time for the next meeting