

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

12 Colepike Road
Lanchester
Durham
DH7 OHJ

Tel:- Office - (01207) 520146
Home - (01207) 529415

6 November 2019

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 12 November 2019 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 8 October 2019 (attached A)
 - II. To confirm and approve the minutes of the Special Meeting held 30 October 2019 (attached B)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 30 October 2019 (attached C)
- 6. Police Report**

To consider the Police report

7. **Traffic Issues at Hollinside**
To consider the concern of residents regarding the speed limit at Hollinside

8. **Trees – Lanchester Valley Walk**
To receive information from a resident concerned about the proximity of trees to his property

9. **Correspondence**
 - I. **County Durham and Cleveland County Training Partnership – Planning Applications Training**
To consider attendance on the training course

 - II. **Letter – Northumbrian Water Ltd (min 197/19)**
To consider the letter received

 - III. **Letter - Breathe Easy – Proposed Dissolution**
To consider the letter received

 - IV. **Campaign to Protect Rural England – Autumn Newsletter**
To receive the newsletter

 - V. **War Memorials Trust – November newsletter**
To receive the newsletter

10. **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 220/19)**
To receive the minutes of the meeting (attached D)
To receive an update

11. **Neighbourhood Plan (min 221/19)**
To approve the minutes of the working group meeting (attached E)
To receive an update

12. **Loneliness Project – Welcome to Lanchester Guide (min 223/19)**
To receive an update

13. **Christmas Light Switch On**
To receive an update

14. **Works on Village Green (min 219/19)**
To receive an update on the proposed water pipe across the Village Green
To receive information on a recent site visit
To receive information on a 'Notice of Intention to Undertake Works' from Northumbrian Water Ltd

- 15. Lynwood House – Meeting Room**
To discuss the audio quality
- 16. Litter Bins and Dog Bins**
To consider information received from a resident about overflowing bins
- 17. Water – Newbiggen Lane**
To consider the matter of rainwater running down Newbiggen Lane
- 18. Quarterly Newsletter**
To consider the newsletter (circulated prior to the meeting) and ratify the decision to distribute
- 19. Maintenance Report**
To consider the report (attached F)
- 20. Financial Information**
To consider the report of the Lead Officer (attached G)
- 21. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|------------------------|-------------------------|-----------|
| S Laverick | Salary (October) | £1,369.17 |
| D Maddox | Salary (October) | £472.50 |
| Durham County Council | Pension (October) | £422.23 |
| Planning Advice Plus | Neighbourhood Plan | £2,500.00 |
| P Snowdon | Hanging Baskets – Water | £557.60 |
| Information Commission | Data Protection Fee | £40.00 |
| S Laverick | Expenses | £423.26 |
- 22. Chairperson’s Announcements**
- 23. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 24. Date of next meeting**
To set the date and time for the next meeting