

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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1 October 2019

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on  
**Tuesday 8 October 2019** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

**3. Public Participation**

**4. Minutes of the last meeting**

- I. To confirm and approve the minutes of the Ordinary Meeting held 10 September 2019 (attached A)

**5. Committees**

To approve the minutes of the following committees:

- I. Planning Committee Meeting on 3 September 2019 (attached B)
- II. Finance, Development & General Purposes Committee Meeting on 25 September 2019 (attached C)

- 6. Co-option to the Parish Council (min 194/19)**  
To confirm the co-option to the Parish Council
- 7. Police Report**  
To consider the Police report (to be distributed at the meeting)
- 8. Correspondence**
  - I. Request from resident – works on the Village Green**  
To consider a request and information received from a resident regarding digging a trench on part of the Village Green to access water supply
  - II. County Durham and Cleveland County Training Partnership – Chairmanship Training Course**  
To consider attendance on the course
  - III. Letter – Lanchester Partnership Village Vita group – Fun Run**  
To receive the letter
  - IV. Clerk & Councils Direct – September Newsletter**  
To receive the newsletter
  - V. The Clerk Magazine – September edition**  
To receive the magazine
- 9. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 192/19)**  
To receive an update  
To receive the Durham Local Councils Charter (attached D)
- 10. Neighbourhood Plan (min 209/19)**  
To approve the minutes of the working group meeting (attached E)  
To receive an update
- 11. Footpath between Lynwood House and Kings Head**  
To consider the width and condition of the path
- 12. Loneliness Project – Welcome to Lanchester Guide (min 62/19)**  
To receive an update
- 13. Lynwood House – Lease**  
To receive an update
- 14. Financial Information**  
To consider the report of the Lead Officer (attached F)

**15. Accounts for Payment**

Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (September)	£1,369.17
D Maddox	Salary (September)	£472.50
Durham County Council	Pension (September)	£422.23
HMRC	Tax & NI (July – Sept)	£1,266.80
Andersons Wholesale	Christmas Event	£219.87
BT	Phone & Broadband	£202.44

**16. Chairperson’s Announcements**

**17. Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

**18. Date of next meeting**

To set the date and time for the next meeting