

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 10 September 2019 at 7.15pm

Present Cllr. K Harrison (Chair)

Cllr. P Jackson, Cllr. J Considine, Cllr. O Johnson,
Cllr. I Tute, Cllr. A Gray, Cllr. T Jones,
Cllr. D Friesner, Cllr. K Leary

Apologies Apologies for absence were received as follows:

Cllr. S Walker - away

Cllr. D Smith - away

Cllr. A Cook - ill

Cllr. M Gray - away

Cllr. B Gray - away

The above apologies were received and accepted

186/19 Declarations of Interest

Councillor T Jones declared an interest in agenda item 13

187/19 Public Participation

There were no public present.

188/19 Minutes of the last meeting

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 9 July 2019 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

189/19 Committees

Resolved that:

- (i) the minutes of the Finance, Development & General Purposes Committee Meeting held on 31 July 2019 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted
- (ii) the minutes of the Recreation Committee Meeting held on 31 July 2019 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

190/19 Police Report

The Police report for July and August was read out which included the following incidents:

- 7 x road traffic collisions – 3 of which occurred in the village centre
- 2 x vehicle crimes – 1 on Deneside and 1 on Kitswell Road
- 3 x burglaries – Ashdown Grove, Millfield and Briardene
- 7 x Anti-social behaviour – predominantly relating to fly tipping
- There have been several parking complaints in relation to vehicles blocking the footpath at the bottom of Peth Bank. The police are looking at ticketing and / or recovering vehicles owned by repeat offenders that continue to cause obstructions

Members asked if there was any information on the outcome of these incidents

Resolved that:

- (i) the information be received
- (ii) the Police are asked to provide information on the outcome of investigations

191/19 Correspondence

- (i) **Lanchester Allotments Association – minutes of committee meeting**

Resolved - that the information be received

- (ii) **Environment Agency – Water Resources Abstraction Licences for previously exempt activities**

Resolved - that the information be received

- (iii) **Durham County Council – Long Term Empty Property Council Tax Premium consultation**

Members considered the consultation.

Resolved - that a response is sent to Durham County Council supporting the proposals and asking that the County Council act with discretion in sensitive cases

- (iv) **Letter of thanks – Crocus Project (min 154/19)**

Resolved - that the letter be received

Members were informed that the crocuses had been purchased and the community project to plant the bulbs would commence at the end of September.

- (v) **Campaign to Protect Rural England – Summer newsletter**

Resolved - that the newsletter be received

- (vi) **The Clerk Magazine – July edition**
Resolved - that the magazine be received

192/19 Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 151/19)

The dates for the next meetings were provided.

Resolved - that the information be received

193/19 Neighbourhood Plan (min 152/19)

Members were provided with the following update:

The Lanchester Neighbourhood Plan pre-submission consultation had taken place between 24 June – 9 August. A number of representations had been received.

These responses have been put in tabular form and the working group will be meeting on 18 September to consider all responses and amend the document accordingly.

A Basic Conditions Statement and a Consultation Statement need to be produced.

The Basic Conditions Statement was discussed and it was agreed that our planning consultant be asked to write this document which will take an estimated 5 days.

The revised Neighbourhood Plan document along with the Basic Conditions Statement and Consultation statement will be submitted to the County Council who will then undertake a further consultation and forward the document to an independent assessor.

Resolved that:

- (i) the information be received
- (ii) our planning consultant be asked to undertake the work on the Basic Conditions Statement

194/19 Councillor Vacancy

Members were informed that a Councillors letter of resignation had been received in July.

A notice of vacancy had been displayed for the appropriate time with no request for an election. The Parish Council can now proceed with co-option to fill the vacancy.

The Parish Council considered co-option options including approaching the next eligible person from the last election. Members agreed to approach a resident.

Resolved that:

- (i) the person is approached to confirm eligibility and intention to take up the position of Councillor
- (ii) the matter be placed on the next ordinary agenda for ratification

195/19 Proposed Traffic Regulation Order (min 155/19)

The proposed Traffic Regulation Order was considered and discussed. **Resolved** - correspondence is sent to the County Council supporting the proposals

196/19 Memorial Plaques on Seats

Following a request to place a plaque on an existing village seat members discussed the current practise.

The current practise is that plaques are not added to existing seats. Memorial plaques and seats are allowed if they are replacing an old seat and there is still a need for a seat in that location or if the seat is in a new location and it complies with highways and planning implications. Where there is a plaque on a seat, the seat and plaque have been purchased by the resident/family.

Members considered current arrangements and confirmed them to be satisfactory.

Resolved that:

- (i) the current arrangements are maintained
- (ii) the resident is informed accordingly

197/19 Northumbrian Water Ltd – Sewer System (min 132/19)

Members were informed of the content of a letter received from Northumbrian Water Ltd which gave information on network investigations in the Ford Road area and the modelling being used to better understand the impact of rainfall and the resultant flooding. They aim to have the results of the study in October and aim to share these findings with the Parish Council in December.

Members were disappointed to note that the residents survey had not yet taken place.

Members also considered information received from a resident regarding a long term problem of water running down Cadger Bank.

Resolved that:

- (i) the information be received
- (ii) Northumbrian Water Ltd are asked to update the Parish Council every two months
- (iii) A representative of Northumbrian Water is asked to attend the December Parish Council meeting to present the results of their investigations
- (iv) Northumbrian Water are informed of the ongoing problem of water running on Cadger Bank

198/19 Manor Grange Play Area (min 180/19)

Members considered and agreed a leaflet for distribution to houses on the Manor Grange estate and Deanery View estate. The leaflet would inform residents of the proposed play area and seek information on demand for the facility. The leaflet would be delivered by Councillors at the end of September.

Resolved - that the information be received

199/19 Annual Return 2018/19

The Lead Officer went through the papers returned from external audit. External audit confirmed that no matters had come to their attention which gave cause for concern.

Resolved - that the Annual Return be approved and accepted

200/19 Financial Information

The Lead Officer presented report E.

Resolved - that the report be received

201/19 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (July)	£1,369.17
D Maddox	Salary (July)	£472.50
Durham County Council	Pension (July)	£422.23
P Snowdon	Hanging Baskets	£248.00
MK Print Solutions	Neighbourhood Plan	£2,532.60
MK Print Solutions	Newsletters	£85.00
Croft View Halls	Crocus Project	£100.00
S Laverick	Salary (August)	£1,369.17
D Maddox	Salary (August)	£472.30
Lanchester Community Assoc.	Room Hire	£117.00
North East Ambulance Service	Defibrillator	£1,797.60

MK Print Solutions	Annual Report	£85.00
Mazars	Audit Fee	£360.00
Durham County Council	Pension (August)	£422.23
On-Line Playgrounds	Play parts	£102.00
CCL Office Ltd	Stationery	£172.55
Durham County Council	Brass Festival	£500.00

202/19 Chairperson's Announcements

There were no announcements

203/19 Questions from Members – Information only

There were no questions from Members

204/19 Date of next meeting

Resolved - that the next Ordinary Meeting of the Council will take place on Tuesday 8 October at Lynwood House at 7.15pm

Meeting ended at 8.30pm