

# Lanchester Parish Council

## Minutes of the Finance, Development and General Purposes Committee Meeting held at Lynwood House on Wednesday 31 July 2019 at 7.15pm

**Present** Cllr. P Jackson (Chair)

Cllr. I Tute, Cllr. J Considine, Cllr. D Friesner, Cllr. D Smith,  
Cllr. T Jones, Cllr. K Harrison, Cllr. B Gray, Cllr. O Johnson

**Apologies** Apologies for absence were received as follows:

Cllr. S Walker	- away
Cllr M Gray	- ill
Cllr. A Gray	- away
Cllr. A Cook	- ill

The above apologies were received and accepted

### **164/19 Election of Chair**

**Resolved** - that Cllr Stuart Walker be elected as Chairperson for the ensuing year.

### **165/19 Election of Vice Chair**

**Resolved** - that Cllr. Paul Jackson be elected as Vice Chairperson for the ensuing year.

### **166/19 Declarations of Interest**

There were no declarations of interest

### **167/19 Public Participation**

There were no public present.

### **168/19 Finance Report**

The Clerk presented the finance report which Members discussed.

**Recommended** - that the information be received.

**169/19 Year on Year Financial Information**

The Clerk presented the Year on Year Financial information which Members discussed.

**Recommended** - that the information be received.

**170/19 2020/21 Budget Planning**

Members were informed of information received from the County Council which gave an early indication of the tax base for 2020/21. Further information would be received later in the year to allow accurate budget planning to be undertaken.

**Recommended** - that the information be received.

**171/19 Defibrillator**

Members were informed that the defibrillator was now in position on the outside wall of Lanchester Pharmacy and now active. A weekly check of the defibrillator is required and two guardians have been registered with the North East Ambulance Service who will undertake the necessary checks and submit a monthly report.

An awareness training session has been arranged for Tuesday 17 September between 2pm – 4pm at Lynwood House. The North East Ambulance Service will deliver the training session.

An article for the Village Voice has been prepared to make people aware of the defibrillator and to inform them of the awareness training session.

**Recommended** - that the information be received.

**172/19 Lanchester Neighbourhood Plan**

Members were informed that the Lanchester Neighbourhood Plan Pre-Submission consultation is taking place between 24 June - 9 August 2019. The community and interested parties have been asked to consider the document and provide feedback on the plan. Summary leaflets were delivered to houses and businesses, a display of the plan was available in the Community Centre and a number of staffed sessions took place in July.

Following the completion of the consultation period the feedback received will be considered by the working group and appropriate amendments will be fed into a final draft of the plan.

The next stage will be that the final draft of the plan will be consulted upon again for 6 weeks by the County Council before it is sent to an independent examiner who will decide if the Plan can proceed to a referendum.

**Recommended** - that the information be received.

**173/19 Newsletter**

The articles for the August newsletter were agreed

**Recommended that:**

- (i) A draft document is sent to councillors for comment
- (ii) The newsletter be distributed

**174/19 Christmas Light Switch On**

Proposals for the Christmas Light Switch On event for 2019 were discussed.

It was agreed that the event should be similar to last year and take place on Saturday 23 November. Consideration should be given to using environmentally friendly products.

The quantities of toys, refreshments etc were discussed and it was agreed that they remain at the level of 2018.

**Recommended** - that the arrangements be agreed

**175/19 Date of next meeting**

**Resolved** - that the next Finance, Development and General Purposes Committee Meeting of the Council will take place on Wednesday 25 September at Lynwood House at 7.15pm

Meeting ended at 7.55pm