

Lanchester Parish Council



Neighbourhood Plan Working Group

Lynwood House
Wednesday 1 May 2019
9.30am

Present Mike Wardle (Chair)
Steve Bailey, Brian Naylor, Mike Gladstone, Jill Gladstone,
Councillor Paul Jackson, Elaine Hogg

Stuart Carter - Durham County Council

1. **Welcome**

Mike Wardle welcomed everyone to the meeting.

2. **Apologies for Absence**

Apologies were received from Chris Phillips and Councillor David Friesner.

3. **Declarations of Interest**

There were no declarations of interest.

4. **Notes from the last meeting**

The notes from the meeting held on 10 April were received.

5. **Lanchester Neighbourhood Plan – Draft 8**

The group considered draft 8 of the Lanchester Neighbourhood Plan which had been circulated prior to the meeting.

It was agreed to change references to Paste Egg Hill to Paste Egg Bank

Any further feedback on draft 8 of the document to be forwarded to Sally by Wednesday 8 May.

The group considered the set of maps to accompany the Lanchester Neighbourhood Plan which had been circulated prior to the meeting.

Some amendments were agreed to the maps. It was felt that the maps should be numbered as they appear in the document. It was agreed that the maps should be A4 size and placed in a wallet at the back of the document.

Feedback and comments on the maps to be forwarded to Sally by Wednesday 8 May.

It is planned to present the final draft document to the Parish Council at their meeting on 14 May. The document will be set and printed by the end of May. It is planned to undertake the first 6 week consultation during June / July.

6. Lanchester Design Statement

The group considered the latest draft of the Lanchester Design Statement which had been circulated prior to the meeting.

A discussion took place on how the Lanchester Design Statement supports the Neighbourhood Plan and complements the 4 page design section in the policy section. The 4 page design section was primarily taken from the Village Design Statement.

There was a detailed debate regarding the status of the document in relation to the Lanchester Neighbourhood Plan. Mike Gladstone felt that it should be recognised as Supplementary Planning Guidance as the Village Design Statement had been. However Stuart Carter stated that the new County Durham Plan did not intend to incorporate that level of document since all policies should be within the Neighbourhood Plan itself. It was therefore more appropriate to treat it as an evidence document. It was pointed out that the group had already agreed that key documents such as the Lanchester Conservation Area Appraisal and the Lanchester Community Heritage Audit should have evidence document status, therefore it is appropriate for the Lanchester Design Statement to sit alongside them. This view was seen by Mike Gladstone as lowering the status of the Lanchester Design Status. The Chair stated that he regarded it as recognising its importance since the other two documents referred to were of considerable significance and that submitting the Lanchester Design Statement as an appendix rather than an evidence document could compromise the acceptance of the Lanchester Neighbourhood Plan itself. In the light of that he ruled that the Lanchester Design Statement should stand as an evidence document as a document with historic credibility providing valuable evidence in support of the LNP 2 Design Policy.

Mike Gladstone said that in the light of that he felt he had no choice but to resign from the working group. The Chair expressed his sincere regret at that in view of Mike Gladstones major contribution to the work, but Mike Gladstone left the meeting.

7. Consultation Process

It is planned to present the final draft document to the Parish Council at their meeting on 14 May. The document will be set and printed by the end of May. It is planned to undertake the first 6 week consultation during June / July.

The following elements were agreed:

- It is planned that the consultation period will take place for 6 weeks from 24 June
- A set of documents to be placed in key community locations
- A display be prepared to include the policies to be displayed in a community venue, preferably the Community Centre for a 3 week period
- A number of staffed sessions to be held during the consultation period
- Feedback forms to be available
- A summary document is prepared and distributed to all dwellings
- Information to be available on the Parish Council website

8. Next Steps

- Feedback on draft 8 of the Lanchester Neighbourhood Plan and the maps to be forwarded to Sally by 8 May
- The draft document is sent to MK print to commence setting and printing
- Map alterations are progressed
- Additional photos are sourced
- The consultation period is organised

9. Date of next meeting

The next meeting of the group to take place on Thursday 23 May at 11.30am at Lynwood House (lunch to be provided).

Meeting ends 12.00noon