

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
8 January 2019 at 7.15pm

Present Cllr. K Harrison (Chair)

Cllr. J Considine, Cllr. D Friesner, Cllr. D Smith, Cllr. T Jones,
Cllr. P Jackson, Cllr. S Walker, Cllr. I Tute, Cllr. B Gray,
Cllr. O Johnson, Cllr. A Gray

Mike Wardle - Chair, Neighbourhood Plan Working Group

Apologies Apologies for absence were received as follows:

Cllr. K Leary - ill
Cllr. M Gray - family commitments
Cllr. A Cook - family commitments
Cllr. M Walker - work commitments
The above apologies were received and accepted

1/19 **Declarations of Interest**

There were no declarations of interest

2/19 **Public Participation**

There were no public present.

3/19 **Minutes of the last meeting**

Resolved that:

(i) the minutes of the Ordinary Meeting held on 11 December 2018 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

4/19 **Police Report**

No police report had been received

5/19

Correspondence

- (i) **Buckingham Palace Royal Garden Party**
Members considered nominations for the Garden Party
Resolved - that Councillor P Jackson be nominated
- (ii) **Letter of thanks – Lanchester Choral & Operatic Society**
Resolved - that the letter be received
- (iii) **Lanchester Post Office - information on its relocation**
Resolved - that the information be received
- (iv) **Durham Local Councils Charter**
Members considered the Charter between Durham County Council and the Local Councils
Resolved - that the information be received

Councillor S Walker arrived at the meeting (7.25pm)

6/19

**Area Action Partnership (AAP) / Parish Councils Committee (PCC)
(min 286/18)**

The next PCC meeting will take place on 19 January in Lanchester. Work continues on progressing the Environmental Improvement Pot project.

The next AAP meeting will take place on 9 January
Members were informed that a new AAP Co-ordinator has been appointed.

Resolved - that the information be received

7/19

Neighbourhood Plan (min 287/18)

Mike Wardle provided an update.

Resolved - that the minutes of the last meeting be approved

Draft four of the document has been compiled. This draft has been distributed around the working group for comment and sent to the County Council for a health check. Photos need to be included and minor amendments made. It is planned to present the revised draft to the Parish Council at the February meeting.

A meeting has taken place to progress the printing and design of the document for consultation purposes.

The next meeting of the working group will take place on 17 January where the public consultation process planned for Easter time will be

discussed. The Parish Council agreed that they were in favour of a public meeting as part of the consultation arrangements.

Resolved - that the information be received

Mike Wardle informed members that he would be moving to York probably within the next 6 months. However he would be willing to remain as Chair of the working group to see the Neighbourhood Plan to its conclusion.

Resolved - that the Parish Council agree that Mike Wardle remains as Chair of the working group

8/19 Manor Grange Play Area

Members were informed that a site meeting had taken place to consider Manor Grange Play Area.

Officers from Durham County Council had attended to offer advice on a potential scheme.

A number of matters of concern had been discussed including drainage issues on the site and accessibility of the play equipment. In addition to progress the project a lease would need to be agreed with Durham County Council which could have maintenance and grass cutting implications.

Members considered that the site was important in providing play facilities for that part of the village.

The Area Action Partnership have identified some monies to support the project.

Members considered that a feasibility study needed to be undertaken to identify and quantify the key issues of drainage, access and equipment.

Resolved - that the AAP are approached to ascertain if the identified money can be used to undertake a feasibility study for the project

9/19 Maintenance Report

Members considered report D which identified the maintenance work undertaken in the last three months

Resolved - that the report be received

10/19 Precept 2019/20 (min 290/18)

The Lead Officer presented report E.

Resolved - that the precept be set at £62,817.18 for 2019/20

This would result in an increase in band D council tax of £1.76 a year or 4.32%

11/19 Financial Information

The Lead Officer presented report F. A bank reconciliation was also distributed.

Resolved - that the report be received

12/19 Accounts for Payment

Resolved - that the following accounts be approved for payment:

S Laverick	Salary (December)	£1,355.21
D Maddox	Salary (December)	£435.00
Durham County Council	Pension (December)	£413.96
HMRC	Tax & NI (Oct – Dec)	£1,277.23
Durham County Council	Park House Play Area	£11,247.60
Tyne & Wear Play Ltd	Kitswell Park – inspection	£250.00
Damascus Road	Event sound and lighting	£510.00
Lanchester Choral Society	Donation – Christmas event	£90.00
Lanchester Brass Band	Donation – Christmas event	£90.00
S Laverick	Expenses	£384.47

13/19 Chairperson’s Announcements

There were no announcements

14/19 Questions from Members – Information only

There were no questions from Members

15/19 Date of next meeting

Resolved - that the next Ordinary Meeting of the Council will take place on Tuesday 12 February at Lynwood House at 7.15pm

Meeting ended at 8.30pm