

# Lanchester Parish Council

## Minutes of the Ordinary Meeting held at Lynwood House on Tuesday 12 February 2019 at 7.15pm

**Present** Cllr. K Harrison (Chair)

Cllr. J Considine, Cllr. D Friesner, Cllr. D Smith, Cllr. T Jones,  
Cllr. P Jackson, Cllr. S Walker, Cllr. I Tute, Cllr. M Gray,  
Cllr. O Johnson, Cllr. A Gray

Mike Wardle - Chair, Neighbourhood Plan Working Group

**Apologies** Apologies for absence were received as follows:

Cllr. K Leary - ill  
Cllr. B Gray - family commitments  
Cllr. A Cook - family commitments  
Cllr. M Walker - work commitments  
The above apologies were received and accepted

### **25/19 Declarations of Interest**

Councillor D Smith declared an interest in item 7 (i) and 11.

### **26/19 Public Participation**

There were no public present.

### **27/19 Minutes of the last meeting**

#### **Resolved that:**

- (i)** Cllr M Walkers name is added to the list of apologies received
- (ii)** the minutes of the Ordinary Meeting held on 8 January 2019 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

### **28/19 Committees**

#### **Resolved that:**

- (i)** the minutes of the Finance, Development & General Purposes Committee Meeting held on 30 January 2019 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

29/19

### **Police Report**

The Police report for December and January provided by PCSO Lisa Cullen-Jackson was read out which included the following incidents:

- Maiden Law has been a hotspot for criminal activity. During this period there was a £25,000 theft from a farm, an unoccupied house has had the garage broken into and a mountain bike has been stolen from outside a local pub.
- Door to door sellers are hitting the village again. Any persons seen going door to door are being challenged regarding their behaviour and asked to produce a Pedlars Licence. If they fail to do so they are being dealt with via a Fixed Penalty Ticket and may have their property seized to prevent further selling of goods.
- There has been an increase in incidents of vehicle windows being smashed in the area of Greta Place and Humberhill Drive
- There has been an attempted theft of a quad bike from a farm near Kitswell Road

**Resolved** - that the information be received

30/19

### **Correspondence**

(i) **Lanchester Allotment Association – AGM minutes**

**Resolved** - that the minutes of the AGM be received

(ii) **The Lanchester Partnership**

Members considered a request to use the Village Green for the annual litter pick

**Resolved** - that permission is given

(iii) **Campaign to Protect Rural England – winter newsletter**

**Resolved** - that the newsletter be received

(iv) **Lanchester Methodist Church – letter of thanks**

**Resolved** - that the letter be received

(v) **Clerk & Councils Direct – January Newsletter**

**Resolved** - that the newsletter be received

(vi) **The Clerk Magazine – January edition**

**Resolved** - that the magazine be received

31/19

### **Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 6/19)**

**Resolved** - that the minutes of the PCC meeting be received

The next PCC meeting will take place on 16 March. Work continues on progressing the Environmental Improvement Pot project.

The next AAP meeting will take place on 13 March  
Members were informed that a new AAP Co-ordinator has been appointed.

**Resolved** - that the information be received

**32/19 Neighbourhood Plan (min 7/19)**

Mike Wardle provided an update.

**Resolved** - that the minutes of the meeting held on 17 January be approved

Members were informed that a further meeting of the Neighbourhood Plan Working Group had taken place on 5 February. The minutes of this meeting will be presented at the next Parish Council meeting.

At the last meeting of the working group officers from the County Council had attended to provide feedback on the health check undertaken on the draft plan. They have a number of suggestions and tweaks to provide more focus for the policies. It will be necessary to reconsider housing policy LNP1 to ensure it is aligned with the proposed County Plan and reflects the views of the community. It will be necessary to consider the recently published draft County Plan to ensure that the Neighbourhood Plan provides a local steer for policies. The County Council are to provide written feedback on the health check which can then be fully considered.

Progress has been made on mapping requirements and the photos have been identified for inclusion in the document.

Members were informed that the community consultation period will now take place at a later date.

**Resolved** - that the information be received

**33/19 Manor Grange Play Area (min 18/19)**

Members were informed that the County Council had undertaken a further site meeting with a play company to consider the Manor Grange Play Area project. Details of estimate costs of the project will be produced for consideration.

The Area Action Partnership are progressing paperwork to secure the identified monies towards the project.

**Resolved** - that the information be received

**34/19 Tree Surveys**

Members considered the tree surveys undertaken on the Village Green, at Kitswell Park and at the allotments site behind Durham Road.

**Resolved** - that the identified works are undertaken at a cost of £3,000.00

**35/19 Northumbrian Water Ltd – Sewer System (min 282/18)**

Following their attendance at the Parish Council meeting in December officers from Northumbrian Water Ltd provided an update report on actions to address concerns regarding the sewer system in Lanchester and particularly on Ford Road.

**Resolved** - that the information be received

**36/19 Salt Bins (min 252/18)**

Members were informed of the response of Durham County Council to the request for additional salt bins at various locations. The County Council have undertaken surveys at these locations and confirmed that these sites do not meet the criteria for the provision of a salt bin.

Members considered this response and asked that a site meeting be arranged with County Council officers to discuss the matter further.

**Resolved** - that a site meeting be requested

**37/19 Defibrillator**

The purchase of a defibrillator for the community is being progressed. The defibrillator is to be located on the outside wall of the pharmacy on Front Street.

Confirmation has been received that planning permission is not required and County Council Highways have confirmed that they are happy with the location.

Following the installation of the unit, training will be organised.

A generous donation towards the project has been received from a resident.

**Resolved** - that the information be received

**38/19 Dora's Wood**

Members noted the new access arrangements to Dora's Wood from the Lanchester Valley Walk.

**Resolved** - that clarification is sought from the County Council and the Woodlands Trust on access arrangements

Cllr. M Gray arrived at the meeting – 8.05pm

**39/19 Financial Information**

The Lead Officer presented report E.

**Resolved** - that the report be received

**40/19 Accounts for Payment**

**Resolved** - that the following accounts be approved for payment:

BT	Phone and Broadband	£297.46
CCL Office Ltd	Stationery	£209.63

**41/19 Chairperson's Announcements**

There were no announcements

**42/19 Questions from Members – Information only**

There were no questions from Members

**43/19 Date of next meeting**

**Resolved** - that the next Ordinary Meeting of the Council will take place on Tuesday 12 March at Lynwood House at 7.15pm

Meeting ended at 8.25pm