

# Lanchester Parish Council



## War Memorial Working Group

Lynwood House  
Wednesday 4 July 2018  
5.00pm

**Present** Councillor Ossie Johnson, Councillor Kevin Leary, Dorothy Hall, Brian Naylor, Marian Morrison, Eric Hepplewhite, Aubrey O' Brien, Ian Murray, Mike Stoddart

### 1. **Welcome**

Ossie welcomed everyone to the meeting.

### 2. **Apologies for Absence**

Apologies were received from Pam Sinclair.

### 3. **Minutes from the Last Meeting**

The minutes from the last meetings of the group were received.

### 4. **Memorial Design**

Art of Stone provided a scale drawing of the War Memorial for the group to consider.

It was agreed that:

- the proposed design be approved
- the front paving detail be confirmed later
- fixing rings are included to fix the wreaths
- Art of Stone are asked to suggest a use for the old stone (i.e. raised planters) and undertake these works

### 5. **List of Names**

An updated list of names was produced for discussion. The list now includes 127 names and includes middle names where known.

It was agreed that a final community consultation should take place as follows:

- Article in the Village Voice
- Article in the Parish Council newsletter
- Article on the Parish Council notice board
- Information sent to the Churches
- Last date for feedback – 20 August 2018

It was agreed that the name of the ship should not appear on the panel. However this information would be included in the stories booklet being prepared as part of the Poppy project.

## **6. Timescale of the Project**

The works to the War Memorial to take place during August.

Consultation on the list of names to take place in July and August. The list of names to be proofed by September. The engraved panels be applied at the end of September.

## **7. Dedication of War Memorial**

It was agreed that the Dedication of the War Memorial should take place on Friday 19 October 2018 at either 10am or 2pm.

The following elements would need arranging:

- Ask Churches to be involved in the service
- Invite to Sue Snowdon – Lord Lieutenant
- Invite Bishop of Durham
- Invite schools
- Invite uniformed children's services
- Ask Lanchester Brass Band to be involved
- Organise PA system
- Gazebo on green
- Organise refreshments after the service
- Order of service
- Programme for the service

It was suggested that instead of groups laying wreaths, that clay poppies with dog tags bearing the groups name be used instead.

## **8. Next Steps**

- the design of the War Memorial is confirmed with Art of Stone
- Art of Stone to produce a further proof of the names on the granite panels

- Art of Stone are asked to consider how to use the removed stone
- further community consultation takes place on the updated list of names
- organise the Dedication Service

**9. Date of next meeting**

The next meeting of the group will take place in September, time and date to be determined.

Meeting ends 6.00pm