

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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3 October 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 9 October 2018 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest

3. Public Participation

4. Minutes of the last meetings

- I. To confirm and approve the minutes of the Ordinary Meeting held 11 September 2018 (attached A)

5. Committees

To approve the minutes of the following committees:

- I. Finance, Development & General Purposes Committee Meeting on 26 September 2018 (attached B)
- II. Planning Committee Meeting on 26 September 2018 (attached C)

- 6. The Lanchester Partnership – Single Use Plastics**
A member of Lanchester Partnership will attend the meeting to inform Members of a project to look at the problem of single use plastic

- 7. Parking and Traffic Issues**
A Durham County Council Officer from Strategic Traffic will attend the meeting to discuss a number of parking and traffic matters

- 8. Police Report**
To consider the Police report (to be distributed at the meeting)

- 9. Correspondence**
 - I. The Clerk Magazine – September 2018
To receive the magazine
 - II. Clerk & Councils Direct – September 2018
To receive the magazine
 - III. Royal Mail – Scam Mail
To consider displaying a poster on this matter
 - IV. County Durham Association of Local Councils – AGM
To consider attendance at the AGM

- 10. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 217/18)**
To receive an update
To consider progress on the Environment Improvement pot project

- 11. Neighbourhood Plan (min 218/18)**
To approve the minutes of the meeting (attached D)
To receive an update

- 12. Lanchester War Memorial (min 219/18)**
To approve the minutes of the meeting (attached E)
To receive an update

- 13. Salt Bins (min 31/18)**
To receive feedback on a survey of salt bins in the village

- 14. Maintenance Report**
To consider the report (attached F)

- 15. Footpath – Village Green**
To receive information on an issue with the footpath

16. Financial Information

To consider the report of the Lead Officer (attached G)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

| | | |
|---------------------------------|------------------------|-----------|
| S Laverick | Salary (September) | £1,335.41 |
| D Maddox | Salary (September) | £435.20 |
| Durham County Council | Pensions (September) | £413.96 |
| HMRC | Tax & NI (July – Sept) | £1,276.83 |
| CCL Office Ltd | Stationery | £25.20 |
| CCL Office Ltd | Stationery | £98.23 |
| BT | Phone and Broadband | £181.73 |
| Society of Local Council Clerks | Training | £123.00 |

18. Chairperson's Announcements

19. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

20. Date of next meeting

To set the date and time for the next meeting