

# Lanchester Parish Council



Sally Laverick  
Lead Officer / Clerk to the Council

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5 September 2018

I hereby summon you to attend  
the next Ordinary Meeting of Lanchester Parish Council  
which will be held at **Lynwood House**, Durham Road, Lanchester on  
**Tuesday 11 September 2018** at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meetings**
  - I. To confirm and approve the minutes of the Ordinary Meeting held 10 July 2018 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

  - I. Planning Committee Meeting on 10 July 2018 (attached B)
  - II. Finance, Development & General Purposes Committee Meeting on 25 July 2018 (attached C)

- 6. Police Report**  
To consider the Police report (to be distributed at the meeting)
  
- 7. Correspondence**
  - I. The Clerk Magazine – July 2018  
To receive the magazine
  - II. Campaign to Protect Rural England – summer newsletter  
To receive the newsletter
  - III. Durham County Council – Consultation on Proposal to Remove Street Lights  
To consider the consultation (information previously sent to Councillors)
  - IV. Request to spread ashes on the Village Green  
To consider this request
  - V. Lanchester Christmas Lights  
To consider the quotation received to undertake annual works on the Christmas Lights
  - VI. Lanchester Partnership – Fun Run  
To receive feedback on the event
  - VII. Durham County Council – consultation on tree management work on the Lanchester Walk, Malton  
To consider the information (information previously sent to Councillors)
  
- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 184/18)**  
To receive an update
  
- 9. Neighbourhood Plan (min 181/18)**  
To approve the minutes of the meetings (attached D, E and F)  
The draft document and maps to be presented at the meeting. Copies will be available for Councillors to take away
  
- 10. Lanchester War Memorial**  
To approve the minutes of the meeting (attached G)  
To receive an update
  
- 11. Planning**  
Discharge of reserved matters relating to landscaping, scale, layout and appearance pursuant to Planning Permission DM/16/03313/OUT at Ornsby Hill House DM/18/02450/RM  
To ratify the action taken in this matter
  
- 12. Flooding Events and Flood Alleviation Works (min 187/18)**  
To consider the information received from the County Council

- 13. Community Defibrillator (min 168/18)**  
To receive an update on the project  
To consider the offer of a donation towards the project
- 14. Annual Return 2017/18**  
To approve and accept the annual return as required by the external auditor (attached H)
- 15. Financial Information**  
To consider the report of the Lead Officer (attached I)
- 16. Accounts for Payment**  
Approval/confirmation of payment is requested for payment of accounts as set out below:

S Laverick	Salary (July)	£1335.21
D Maddox	Salary (July)	£435.00
Durham County Council	Pensions (July)	£413.96
County Durham A L C	Training	£27.00
Art of Stone Memorial	War Memorial	£3320.00
Lanchester Timber Company Ltd	Wood Carving	£200.00
P Snowdon	Hanging Baskets	£279.00
S Laverick	Salary (August)	£1335.21
D Maddox	Salary (August)	£435.20
Durham County Council	Pensions (August)	£413.96
CCL Office Ltd	Stationery	£147.35
Mazars	External Audit Fee	£360.00
S Laverick	Expenses	£77.24

- 17. Chairperson's Announcements**
- 18. Questions from Members – Information only**  
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 19. Date of next meeting**  
To set the date and time for the next meeting