

Lanchester Parish Council

Minutes of the Ordinary Meeting held at Lynwood House on Tuesday
10 July 2018 at 7.15pm

Present Cllr. K Harrison (Chair)

Cllr. O Johnson, Cllr. J Considine, Cllr. D Friesner,
Cllr. M Walker, Cllr. D Smith, Cllr. P Jackson, Cllr. B Gray,
Cllr. K Leary, Cllr. I Tute, Cllr. M Gray, Cllr. T Jones
Cllr. A Gray, Cllr. S Walker

Andy Coulthard - Area Action Partnership Co-ordinator
Mike Wardle - Chair, Neighbourhood Plan Working Group

Apologies Apologies for absence were received as follows:

Cllr. A Cook - ill

The above apologies were received and accepted

A moments silence was held for Colin Burton a past Parish Councillor who passed away recently.

178/18 **Declarations of Interest**

There were no declarations of interest

179/18 **Public Participation**

The policy was distributed for the benefit of the public present.

180/18 **Minutes of the last meeting**

Resolved that:

- (i) the minutes of the Ordinary Meeting held on 12 June 2018 be confirmed as a correct record and signed by the Chairperson and any recommendations contained therein be approved and accepted

181/18 **Neighbourhood Plan (min 166/18)**

Resolved - that the minutes of the meeting be approved

Mike Wardle provided Members with an update.

The County Plan Preferred Options Paper is now being consulted on. The proposed policies in the Neighbourhood Plan have been considered alongside the County proposals. Both documents are broadly in line, there are no significant clashes. Following the release of the County Plan Preferred Options Paper and a review of the draft policies for the Neighbourhood Plan it was agreed that the policies relating to Business & Employment and Transport & Travel would not be progressed.

The preparation of maps is being progressed with support from the County Council.

A workshop to consider Local Landscape Assessment has been arranged for 19 July. The workshop will be facilitated by the County Council and will provide the mechanism to identify locally valued landscapes.

It is hoped that a draft Neighbourhood Plan will be presented to the Parish Council in the autumn.

Resolved - that the information be received

Mike Wardle left the meeting at 7.25pm

182/18

Police Report

The Police report provided by PCSO Lisa Cullen-Jackson was read out which included the following incidents:

- the priority this month has been antisocial behaviour. Patrols are still taking place in Doras Wood. Lanchester EP School is being monitored as there are reports of youths congregating on the multi-purpose pitch on an evening. There have been reports of youths congregating outside the takeaways kicking footballs.
- Newbiggen Lane continues to receive attention due to parking concerns.
- Working with Durham County Council to have an abandoned vehicle removed from the garage blocks on Alderdene.
- Intelligence has been received that local teenagers aged 16-18 years are congregating in Deanery View woods in the early hours to take drugs. Evidence has been located to support this and patrols are ongoing by night shift officers to address these concerns.
- In June unknown persons have attended Lanchester Services, cut the locks to the security gates and attempted to steal a Ford Transit without success. That same evening a Ford Transit was stolen from Meadow Way
- A quad bike was stolen from Langley House and two males were arrested when the quad was recovered.
- A garden tractor and power tools were stolen from a farm on the outskirts of Knitsley.

- a resident whilst assisting persons crossing the road in the village was struck on the leg by a vehicle. Investigations are currently ongoing by the Road Policing Unit.

Resolved - that the information be received

Members discussed some litter and noise issues and were advised to report such matters to the Neighbourhood Wardens through the 'Do it on-line' County Council service.

183/18 Correspondence

- (i) **County Durham Association of Local Councils – training events**
Members considered the training sessions, details of which had been previously circulated.
Resolved - that Members contact the Clerk if they wish to attend any of the training sessions
- (ii) **Clerk & Councils Direct – July newsletter**
Resolved - that the newsletter be received
- (iii) **Lanchester Cricket Club Football Club – request to use football pitch at Kitswell Park**
Members considered the request from Lanchester Cricket Club Football Team to use the football field for the 2018 / 19 season
Resolved - that permission is granted subject to the usual conditions

Councillor M Gray arrived at the meeting at 7.45pm

184/18 Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 165/18)

Andy Coulthard the Area Action Partnership Co-ordinator attended the meeting.

Members considered the Village Action Plan and a number of updates and amendments were agreed. It was noted that the Parish Council have been working on parking / traffic issues with the County Council for some time.

With regard to the identified public rights of way and waymarking issues, a possible future project in the Lanchester Valley may address some of these matters.

Andy is to seek clarification on the commuted sum allocated for affordable housing.

Andy provided the following update on Area Action Partnership activities:

- The Board Meeting on 11 July will include a presentation on the County Durham Plan Preferred Options Paper
- The Dementia Friendly Communities project is being progressed with Lanchester amongst the first communities to be involved. An event will take place in September to launch the project and recruit people for a working group.
- Employability Mentor – three people in Lanchester have secured employment through this initiative
- Summer activities will commence at the end of July for five weeks. There will be two sessions a week in Lanchester
- Priority survey. There will be a consultation in September to agreed key themes and priorities for the Area Action Partnership for the forthcoming year.

Resolved - that the information be received

185/18 Park House Play Area

Members were informed that the planned works to the play area commenced on 9 July. The works are planned to be completed before the start of the school holidays.

Members considered the proposed signage. It was agreed that the signage should state 'Park House Play Area'.

Resolved - that the information be received

186/18 Wooden Animal Carving (min 13/18)

Members were informed of the price received for a replacement wooden fox carving.

Resolved that:

- (i) The price of £200 be approved
- (ii) The carving be of a fox sitting or lying rather than standing to provide extra stability

187/18 Community Emergency Plan

Members were informed that on Saturday 2 June the Community Emergency Plan had been activated due to flooding in the village. Key organisations were notified and volunteers turned out to help distribute aqua sacs to vulnerable areas. The volunteers were thanked for their involvement. The aqua sacs have been replenished and the County Council have cleared drains and cleaned roads following the flooding event.

Members discussed whether Northumbrian Water Ltd or Durham County Council modelling had highlighted any issues.

Resolved - that the County Council are asked for information on the recent flood event and asked for clarification on recording flooding incidents correctly.

188/18 Annual Report 2017/18

Members considered the Annual Report

Resolved - that the Annual Report be approved for distribution

189/18 Financial Information

The Lead Officer presented report F.

Resolved - that the report be received

190/18 Accounts for Payment

Resolved - that the following accounts be approved for payment:

AD Purves Landscaping	Grass Cutting	£2152.80
Total Results Ltd	Website	£50.00
S Laverick	Salary (June)	£1335.21
D Maddox	Salary (June)	£435.20
Durham County Council	Pensions (June)	£413.96
HMRC	Tax & NI (April – June)	£1276.63
CCL Office Ltd	Stationery	£237.98
BT	Phone	£108.91
BT	Broadband	£87.96
Planning Advice Plus	Neighbourhood Plan	£1000.00

191/18 Chairperson's Announcements

There were no Chairpersons announcements

192/18 Questions from Members – Information only

There were no questions from Members

193/18 Date of next meeting

Resolved - that the next Ordinary Meeting of the Council will take place on Tuesday 11 September at Lynwood House at 7.15pm

Meeting ended at 8.30pm