

Lanchester Parish Council



Neighbourhood Plan Working Group

Lynwood House
Thursday 1 November 2018
2.00pm

Present Steve Bailey (Chair)
Mike Wardle, Councillor Paul Jackson, Brian Naylor, Mike Gladstone,
Chris Phillips, Terry Coult, Elaine Hogg

Stuart Carter - Durham County Council

1. Welcome

Mike Wardle welcomed everyone to the meeting and informed members that due to current health reasons, Steve Bailey would act as Chair for the meeting.

2. Apologies for Absence

Apologies were received from, Councillor David Friesner, Councillor Ann Cook and Jill Gladstone.

3. Declarations of Interest

There were no declarations of interest.

4. Notes from the last meeting

The notes from the meeting held on 5 September 2018 were received.

5. Lanchester Neighbourhood Plan – Draft Document

The second draft of the Neighbourhood Plan document had been distributed electronically to members prior to the meeting. Hard copies of the draft document were available at the meeting.

The following comments were raised:

- Executive Summary – the executive summary in the full plan to have policy headings but not the policy content
- Executive Summary – the summary document which will be circulated to the community should contain policy details
- Parish Information
 - History & Heritage – could be condensed
 - Landscape & Views – to be together
 - Wildlife Habitats – section on its own
 - Landscape – could be condensed
 - Housing – some amendments
 - Agreed to include a section on ‘flooding’
 - Geographical size & location – suggest that the last five paragraphs could be in ‘Landscape’
 - Administration – could be condensed
- Policies
 - Members discussed the ‘exception policy’ circulated by Shaun Hanson that morning. Stuart Carter is to provide advise on how this relates or impacts on the Lanchester Neighbourhood Plan
 - Heritage – it was suggested that more weight should be given to the assets in the Lanchester Heritage Audit not included on the Locally Valued list. Further references to NECT should be included
- Statements
 - Change emphasis to aspirations
 - The existing policy numbers may become dated
 - May need to include a section on ‘Community Assets’ either in the Statements section or elsewhere in the document. Some ‘Community Assets’ have been addressed in other parts of the plan i.e. Heritage Audit, Wildlife Audit. May need to look back at evidence from the consultations

The group was asked to make comments/amendments on the paper copy of the plan and return them by 14 November.

The draft plan would be circulated electronically to those members of the group not in attendance asking for feedback in the same timescale.

6. Photographs

Members were asked to consider the photographic requirements for the Neighbourhood Plan document and to write on the draft document which photos should be included and where they should appear.

7. Mapping

There are a number of amendments and corrections to the maps.

It will be necessary to arrange a meeting at County Hall to go through the amendments with the officer.

8. Strategic Environment Impact Assessment / Habitat Regulations Assessment

A screening exercise will need to be undertaken to determine whether a full assessment will need to be undertaken. Stuart Carter confirmed that the policies were sufficiently advanced to undertake the screening.

Stuart Carter is to seek advice from Durham County Council on how to progress these assessments.

9. Lanchester Design Statement

Mike Gladstone informed the group that work has progressed on the update to the Village Design Statement to be known as the Lanchester Design Statement. Work continues on providing a further draft.

10. Next Steps

- Members of the group to provide feedback on the second draft document by 14 November
- The draft document is circulated electronically to those members of the group not present at the meeting asking for feedback
- Members of the group to consider the photographic requirements for the plan and provide feedback by 14 November
- The mapping amendments are progressed with Durham County Council
- Stuart Carter to seek advice from Durham County Council on the SEIA and HRA
- Work begins on producing draft three of the Neighbourhood Plan

11. Date of next meeting

The next meeting of the group to take place on Tuesday 4 December at 2.00pm at Lynwood House.

Meeting ends 4.30pm