

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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4 July 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 10 July 2018 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meetings**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 12 June 2018 (attached A)
- 5. Neighbourhood Plan (min 166/18)**

To approve the minutes of the meeting (attached B)
To receive an update
- 6. Police Report**

To consider the Police report (to be distributed at the meeting)
- 7. Correspondence**
 - I. County Durham Association of Local Councils – training events
To consider the training sessions (attached C)
 - II. Clerk & Councils Direct – July newsletter
To receive the newsletter

- III. Lanchester Cricket Club Football Club – request to use football pitch at Kitswell Park
To consider the request to use the football pitch
- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 165/18)**
To consider the Village Action Plan (attached D)
Andy Coulthard the AAP Coordinator will attend the meeting to discuss the Village Action Plan
To receive an update
- 9. Park House Play Area**
To receive an update on the planned works and consider signage information
- 10. Wooden Animal Carvings (min 13/18)**
To consider the price received for a replacement wooden fox on the path on the Village Green.
- 11. Community Emergency Plan**
To consider the recent flood event
- 12. Annual Report 2017/18**
To consider and approve the Annual Report for distribution (attached E)
- 13. Financial Information**
To consider the report of the Lead Officer (attached F)
- 14. Accounts for Payment**
Approval/confirmation of payment is requested for payment of accounts as set out below:
- | | | |
|-----------------------|-------------------------|----------|
| AD Purves Landscaping | Grass Cutting | £2152.80 |
| Total Results Ltd | Website | £50.00 |
| S Laverick | Salary (June) | £1335.21 |
| D Maddox | Salary (June) | £435.20 |
| Durham County Council | Pensions (June) | £413.96 |
| HMRC | Tax & NI (April – June) | £1276.63 |
| CCL Office Ltd | Stationery | £237.98 |
| BT | Phone | £108.91 |
| BT | Broadband | £87.96 |
| Planning Advice Plus | Neighbourhood Plan | £1000.00 |
- 15. Chairperson’s Announcements**
- 16. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 17. Date of next meeting**
To set the date and time for the next meeting