

Lanchester Parish Council



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Lead Officer / Clerk to the Council

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6 June 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 12 June 2018 at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meetings**
 - I. To confirm and approve the minutes of the Annual Meeting held 8 May 2018 (attached A)
 - II. To confirm and approve the minutes of the Ordinary Meeting held 8 May 2018 (attached B)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Finance, Development & General Purposes Committee Meeting on 30 May 2018 (attached C)
 - II. Recreation Committee Meeting on 30 May 2018 (attached D)

- 6. Police Report**
To consider the Police report (to be distributed at the meeting)

- 7. Correspondence**
 - I. County Durham Association of Local Councils – annual membership fee
To consider the renewal of the annual membership
 - II. Society of Local Council Clerks – Regional Training Event
To consider attendance at the training event
 - III. Campaign to Protect Rural England – Spring Newsletter
To receive the newsletter
 - IV. Clerk & Councils Direct – May Newsletter
To receive the newsletter
 - V. The Clerk Magazine – May edition
To receive the magazine

- 8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 123/18)**
To receive the minutes of the PCC meeting (attached E)
To receive an update

- 9. Neighbourhood Plan (min 124/18)**
To receive an update

- 10. Plaque – Lady Diana Tree (min 82/18)**
To consider prices for a replacement plaque

- 11. Community Defibrillator**
To consider information on a community defibrillator for Lanchester

- 12. Biodiversity in the Community**
To consider information received from a resident regarding boosting local biodiversity

- 13. Manure on field above Ridgeway**
To discuss this matter

- 14. Do it online self-serve portal (min 31/18)**
To receive feedback on the County Councils reporting mechanisms

15. Year on Year Financial Information

To consider the financial information (attached F)

16. Financial Information

To consider the report of the Lead Officer (attached G)

17. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

Npower	Electricity	£106.88
Durham County Council	Trade Waste Collection	£269.00
BHIB	Insurance	£670.12
Society of Local Council Clerks	Annual Membership	£165.00
County Durham Assoc Councils	County/National Memb.	£567.17
S Laverick	Expenses	£378.15
CCL Office Ltd	Stationery	£68.65
S Laverick	Salary (May)	£1356.00
D Maddox	Salary (May)	£463.66
Durham County Council	Pension (May)	£422.08
C Wilson	Play area – rent	£20.00

18. Chairperson's Announcements

19. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

20. Date of next meeting

To set the date and time for the next meeting