

Lanchester Parish Council

**Minutes of the Finance, Development and General Purposes Committee
held at Lynwood House on Wednesday 30 May 2018 at 7.15 pm**

Present Cllr. S Walker (Chair)
Cllr. O Johnson, Cllr. I Tute, Cllr. M Walker,
Cllr. T Jones, Cllr. D Smith, Cllr. K Harrison,
Cllr. J Considine, Cllr. A Gray, Cllr. M Gray,
Cllr. P Jackson,

Apologies Apologies for absence were received as follows:

Cllr. D Friesner - other commitments
Cllr. A Cook - ill
Cllr. B Gray - family commitments

The above apologies were received and accepted

Councillor Keith Harrison opened the meeting and chaired the first item 'Election of Chair'.

139/18 Election of Chair

Resolved - that Cllr Stuart Walker be elected as Chairperson for the ensuing year.

140/18 Election of Vice Chair

Resolved - that Cllr. Paul Jackson be elected as Vice Chairperson for the ensuing year.

141/18 Declaration of Interest

There were no declarations of interest

142/18 Public Participation

There were no public present.

143/18 Budget Position

The Clerk presented the finance report. Members discussed the report.

Recommended - that the information be received.

144/18

General Data Protection Regulations

The Clerk presented information on the General Data Protection Regulations which came into effect on 25 May 2018.

The General Data Protection Regulation, or GDPR, is a European Union regulation that establishes a new framework for handling and protecting the personal data of EU citizens. It introduces new obligations and liabilities for all organisations that handle personal data and new rights for individuals in respect of their personal data.

The Parish Council, as a corporate body, is the Data Controller and as such must meet its GDPR obligations.

The County Association and National Association have provided some advice and guidance to Parish Councils.

It is necessary to adopt a number of policies and review information held.

It was suggested that a small working group of the Parish Council could meet to progress this work.

Recommended that:

- (i) a small working group is established to progress work
- (ii) any Councillors wishing to be part of the group to contact the Clerk

Members were informed that the company that host the Parish Council website have offered to undertake work to ensure the website is compliant with the new regulations.

Recommended - that this work is undertaken at a cost of £50

145/18

War Memorial Project

Members were informed that work is progressing to add the names of fallen soldiers to the War Memorial on the Village Green. The design of the memorial has been agreed and a company has been selected to undertake the works which are scheduled to be completed in time for the commemoration of 100 years since the end of World War 1 on 11 November 2018.

Recommended - that the information be received

146/18 WW1 Beacons of Light – 11 November 2018

Members were provided with information on the progress of this joint project with Burnhope Parish Council.

Work is ongoing to progress the project through the County Council Safety Advisory Group. The project will include lighting a beacon at 7pm on 11 November 2018. Preparations for the event include Safety Advisory Group, risk assessment, volunteers, lighting, fencing, music, purchase of a beacon, planning permission for the beacon, transport, event promotion.

The anticipated cost of the event for Lanchester Parish Council is £1500 - £2000

Recommended that:

- (i) the information be received
- (ii) the cost of the event be approved

147/18 Newsletter

Members considered the newsletter and agreed to include some additional information on the summer activities for children

Recommended - that the newsletter be approved for distribution

148/18 DIAL Leaflet

The third edition of the DIAL (Directory of Information About Lanchester) was published in 2015. Members were informed that the document needed updating and reprinting. Costs for printing 2000 copies would be £600

Recommended that:

- (i) the Dial document is updated and a 4th edition produced
- (ii) the printing cost of the document be approved

149/18 Street Ceilidh – Durham Brass Festival

Members were informed that as part of the Durham Brass Festival an event is being proposed in Lanchester. The event will be in the form of a Street Ceilidh and take place on 17 July between 6.00pm – 8.30pm. The proposed venue is the community centre car park. The Big Brass Bus would attend with two bands. There will be an opportunity for community involvement. The Durham County Council events team would be responsible for all event management. To help towards the event a contribution of £500 is being requested from the Parish Council.

Recommended that:

- (i) the information be received
- (ii) a financial contribution of £500 be made towards the event

150/18 Date of next meeting

The next Finance, Development & General Purposes Committee meeting is scheduled for Wednesday 25 July at 7.15pm at Lynwood House

The meeting concluded at 8.30pm