

Lanchester Parish Council



Sally Laverick
Lead Officer / Clerk to the Council

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2 May 2018

I hereby summon you to attend
the next Ordinary Meeting of Lanchester Parish Council
which will be held at **Lynwood House**, Durham Road, Lanchester on
Tuesday 8 May 2018 following the Annual Meeting at 7.15pm.

Press and public are welcome to attend.

Lead Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - I. To confirm and approve the minutes of the Ordinary Meeting held 10 April 2018 (attached A)
- 5. Committees**

To approve the minutes of the following committees:

 - I. Planning Committee Meeting on 1 May 2018 (attached B)
- 6. Police Report**

To consider the Police report (to be distributed at the meeting)

7. Correspondence

- I. Letter from resident – crossing point near Kings Head
To receive the letter
- II. All Saints Parish Centre – letter of thanks
To receive the letter
- III. Great North Air Ambulance – letter of thanks
To receive the letter
- IV. Society of Local Council Clerks (SLCC) – annual membership fee
To consider the renewal of the annual membership
- V. County Durham Association of Local Councils – nominations for President and Vice President
To consider nominations

8. Area Action Partnership (AAP) / Parish Councils Committee (PCC) (min 79/18)

To receive an update

9. Neighbourhood Plan (min 80/18)

To approve the minutes of the meeting (attached C)
To receive an update

10. Hanging Baskets

To consider the price received for hanging basket provision
To receive information on the permissions required to erect hanging baskets on the lighting columns. To decide the hanging basket provision for 2018

11. Works to Culvert – Woodham Court

To receive information on upcoming works

12. Insurance Premium 2018 / 19

To receive information on the renewal premium and provider

13. Manor Grange Play Area

To consider correspondence received from a resident
To consider future provision

14. Highways Issues

To consider the following matters:

- (i) **Parking and Waiting Restrictions – Howden Bank, Durham Road and Front Street**
To consider the proposed scheme (attached D)

- (ii) **Parking on Peth Bank**
To receive feedback on the recent site meeting with Durham County Council
- (iii) **Traffic – Kitswell Road**
To consider information from a Councillor
- (iv) **Bypass – access, speeding, crossing points, condition of refuges**
To consider information from a Councillor
- (v) **Community Speedwatch**
To receive information on the Community Speedwatch initiative
- (vi) **Litter Bins**
To consider information from a Councillor

15. General Data Protection Regulations

To receive information on the above regulations

16. Internal Audit Report 2017 / 18

To consider the report of the Internal Auditor (attached E)

**17. Financial Year 2017 / 18
End of Year Accounts**

To consider the report of the Lead Officer (attached F)

18. Financial Information

To consider the report of the Lead Officer (attached G)

19. Accounts for Payment

Approval/confirmation of payment is requested for payment of accounts as set out below:

Total Results Ltd	Website hosting	£90.00
S Laverick	Salary (April)	£1314.61
D Maddox	Salary (April)	£406.74
Durham County Council	Pension (April)	£405.84
CCL Office Ltd	Stationery	£159.81
M Young	Internal Audit	£140.00
Interplan Signs Systems	Signs	£132.00
Interplan Signs Systems	Signs	£108.00

20. Chairperson's Announcements

21. Questions from Members – Information only

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

22. National Salary Award - 2018 and 2019

To receive information on the National Salary Award and consider staff payments

It is likely that the press and public will be excluded from this item due to the confidential nature of the information

23. Date of next meeting

To set the date and time for the next meeting